



**Comprehensive Plan Committee
Meeting Minutes
November 3, 2022**

1.0 Roll Call

The meeting was called to order at 5:01 pm.

Members present: Robin Millward, Chair
Sheldon Drucker, Vice Chair
Wes Elliot
David Fazzina
Charley LaFlamme
Mark MacLeod
Javier Marin
David Millward
Christopher Nobile
Leslie Olear
Alice Pearce
Pam Sawyer
Steve Wilkos

Members absent: George Cundiff

Also Present: Tyler McOsker, CEO
Lee Jay Feldman, SMPDC
Ilene Kanoff, Administrative Assistant

2.0 Minutes

2.1 October 20, 2022

Motion 2.1: Motion made by Sheldon, seconded by Chris to approve the minutes from the October 20, 2022, meeting as written.

Motion passed 8-0 with 5 abstentions.

3.0 Old business

3.1 Update from prior meeting

Robin said that she met with the Chair and Secretary of the Budget Review Committee for their input. She is still waiting to set up a meeting with the Rotary members.

3.2 Survey update including publicity efforts

The members watched a video and viewed a document which focused on a thermometer as a way of keeping track of completed surveys. So, far, 82 people have submitted surveys via SurveyMonkey.

Javier said there would be material on Instagram and Facebook (other than the Town's Facebook Page and the Police Department page as the information was posted there on October 24, 2022). David F. said he would make sure a copy of the flyer was put in the School District newsletter. Chris stated that a Code Red alert would be sent shortly before the survey ends and that he would reach out to the library. Robin made an appeal to the public for ideas on how to reach people who do not have/use computers.

3.3 Subcommittee assignments and responsibilities for SMPDC work (finalize)

Robin asked if members were satisfied with their subcommittees. Sheldon said that he would join Public Facilities and Space Needs.

The final subcommittee memberships:

Natural Resources: Pam, Chip, Steve

Transportation: Alice, Charley, David M.

Economic Development: Alice, David F., Sheldon

Housing: Chris, David F., David M, Leslie

Recreation: David F., Charley, Chris

Public Facilities: Chip, Sheldon, Wes

Land Use: Mark, Leslie, Steve

Historical/Archeological: Sheldon, Wes, Mark, Javier

Agricultural: Mark

Robin said that a sub-committee should be set up for Fiscal Capacity and Capital Investment. She will be part of the sub-committee for continuity, but asked Committee members to consider joining it. The inventory for this section will be drafted later in the process, but it would be good to have members identified in the new year.

4.0 New Business

As Lee Jay was present, this section was addressed after the approval of the minutes.

4.1 SMPDC Natural Resources document

The subcommittee met on Monday to discuss the document. Pam mentioned that she thought there was a lot of 2018 regurgitation and the several areas still needed to be addressed (e.g., water quality, estuary, stormwater runoff, sewage/septic, water testing, health of the Cove, marine invasive species).

Lee Jay mentioned that documents about the River and Estuary would appear as appendices and the Committee agreed to forward the River and Estuary Water Plan completed by the Sustainability Committee about six month ago.

Further discussion centered on:

- The need for more information in this area as this was an issue with the 2018 plan
- State information on shellfish in respect to green crabs
- Working with other agencies
- Water quality, especially as it relates to the beach
- Where studies would appear (in the appendix)
- The length of the document (more to shorter and easier to read)
- What needs to be done now vs. later (goals, strategies, objectives) and the importance of an inventory
- The need for an Action Committee for implementation
- The crafting of a Vision Statement

The Committee members agreed that comments about the Natural Resources document would be sent to Pam no later than November 10, 2022. Pam will then make changes and forward those changes to Lee Jay.

Regarding the Vision Statement, the Committee members will wait until the survey has ended and the data is analyzed.

4.2 Timeframe for SMPDC next sections

Lee Jay mentioned that Transportation will be ready in December 2022, Economic Development in January, 2023, and Recreation in February, 2023.

5.0 Public input

- 5.1 We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) as well as that your comments are respectful. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

There were two opportunities for public input: one after New Business and one towards the end of the meeting. There were no comments from the public during any of the public input opportunities.

6.0 Adjourn

Motion 6.0 Motion made by Wes to adjourn. Seconded by Chris.
Motion passed 13-0.

Meeting adjourned at 6:28 p.m.

Respectfully submitted,

Ilene Kanoff, Secretary