

Town of Ogunquit

Parks and Recreation Committee (P&R)

Meeting Minutes

August 15, 2022

Zoom Meeting

1. **Welcome, Call to Order and Roll Call**
2. **Meeting called to order at 4:02 PM by Chairman Bob Cruickshank**
3. **Roll Call**
Members: Linda Collins, Ian Kaiser, Amy Forbes, Kay Moore, Jennifer Lewer, Neil DeLuca and Bob Cruickshank

Other: Carole Aaron, Select Board Liason

Guests: None

4. **Review of Minutes from the July 25, 2022 Meeting**
Motion to approve by consent; Approved 7-0.

5. **Select Board Liason**
Carole notified the P&R Committee that a August 25th Bonaire Planning Committee Meeting is happening to plan for 2023 Bonaire Celebration. Town Manager, Select Board Members Ogunquit Chamber of Commerce will be part of the committee. P&R should be represented on this committee and be invited.

Carole also talked about donations and sponsorships. Policy needs to be in place by Select Board soon. P&R planning for programs for 2023-2024 depends on this policy direction for compliance.

6. **Old Business:**

Kay has begun coordinating with Town officials, P&R and Oak Point timelines since contract has been signed by all parties involved. A kick off meeting has been scheduled at Agamenticus Park, 9:00AM on September 13th to discuss survey results of Agamenticus Park.

Ian and Bob spoke about well attended musics venues in Dorothea Jacobs Park and Perkins Cove.

Kay and Bob spoke about Tennis/Pickleball Courts at Agamenticus Park. The condition of Tennis Courts 1&2 still need attention even after the DPW filled the cracks. We recommend that a professional court repair company be hired to do tennis surface crack repairs.

Kay gave the P&R committee an update on Yoga in the Dorothea Jacobs Park by Ally on Tuesday and Thursday mornings. The attendance average between 1 to 5 people. Competition by Yoga On the Beach, Cliff House and Yoga in Museum may have caused this program low numbers.

Jen and Kay updated us on the Sand Castle/ Sand Drawing contest on Sunday, September 4th. Jen has order a banner, purchased prizes and tee shirts and selected judges. Kay is coordinating with the DPW for set up and breakdown, registration volunteers and securing Sebastian for the beach events.

Jen and Amy talked about the Plein Air Event that is scheduled on September 10th in Perkins Cove. 100 artists have registered of which 78 are professionals and 22 are amateurs. These artists are encouraged to spread out throughout the Town of Ogunquit displaying their skills. Musicians, parking/shuttles, and all other logistics for this event are almost completed and should be in place very soon.

7. New Business

Welcome to our newest P&R member Neil DeLuca. Neal is full time resident of Ogunquit with a background in social media.

Neil will lead P&R in strengthening our ability to use social media in educating and highlighting programs for the Ogunquit residents and visitors to our town. Sea Breeze, Facebook, Town Website and The Weekly Sentinel are sources to get P&R Programs publicity.

Bob presented a financial forecast for our current fiscal year. The numbers reflect P&R expenses of \$45,200 and revenue of \$45,525. Major expenses were for Music in the Park, \$5,000, Music in the Cove, \$5,000, Plein Air Painting event \$17,500 and Agamenticus Park Landscape Architect Contract \$10,000. Major revenues were Town of Ogunquit Budget of \$16,000, Enterprise Funds \$14,925, Sponsorship donations \$10,000 and Registration Fees \$5,000. The sponsorship program supporting music is being reviewed by the Select Board. P&R needs a new policy on donations and

sponsorship from Select Board as we plan next years programs.

Town of Ogunquit Code of Ethics were discussed with all P&R Members. There are no issues and all agree to follow them. The Freedom of Access Act laws say that more than two members of any Town Board or Committee when present cannot discuss Committee business.

8. Public Comment

None

9. Next Meeting

To be determined.

10. Adjourn

The Committee made a motion to adjourn. Approved 7-0.

Adjourned at 5:58PM.

Respectfully submitted,

**Bob Cruickshank
Member and Chairperson**

***Please note that every effort is made to capture the essence of the meeting in these Minutes; however they are not an exact replication of all items discussed or committee made. If you would like an actual replay of the meeting, please click on the link below which should allow you to watch the entire August 15th meeting on Town Hall Streams.**

https://townhallstreams.com/stream.php?location_id=40&id=47008