



**PARKS AND RECREATION COMMITTEE
MEETING MINUTES*
JUNE 22, 2022
HYBRID MEETING**

1. Welcome, Call to Order and Roll Call

a. Meeting called to order at 2:32 p.m. by Chairperson Jason Corbin

b. Roll Call

Members: Jason Corbin, Ian Kaiser, Michelle Low, Amy Forbes, Kay Moore, Jennifer Lewer and Larry Carlson

Alternate: Bob Cruickshank

Absent: NA

Others: Matt Buttrick, Town Manager (joined at 24:10) and Carole Aaron, Select Board Liaison

Guests: None

2. Review of the Minutes from the May 16, 2022, Meeting

a. Motion to approve by: Kay; Seconded by: Jen; Approved 7-0

3. Comprehensive Plan Committee Discussion: Alice Pearce and Leslie Olear

It was decided that due to the very busy meeting schedule and uncertainty over the future of the Committee after last week's "no" vote on Article 25 that this discussion needed to be postponed.

4. New Business

a. Election of 2022-2023 Officers effective July 1, 2023 (All)

With both Jason and Michelle's terms ending on June 30, 2022, and Larry's resignation effective June 30, 2022, no current full member was interested in serving as an officer for 2022-2023. Bob Cruickshank, whose Alternate Member status expires on June 30, 2022, would consider being the Chair.

Solution: Bob completed his paperwork yesterday to be appointed to the Committee as a full-time member. The next regularly scheduled Select Board

meeting is Tuesday July 19, 2022. The goal is to have them consider and appoint Bob at that meeting. Assuming that does happen, the next meeting will be held on Monday July 25, 2022, where Vice Chair/Secretary Ian Kaiser will call the meeting to order to elect a Chair for the 2022-2023 fiscal year.

Ian will also act as Interim Chair between July 1, 2022, and the election of a new Chair.

Jen also has two people that may be interested in joining the Committee. If that happens, we will be back to a full allotment of 7 full time members and have 2 alternate member positions available.

b. Next Year's Funding Depending Upon Election Outcome (Jason)

Wide ranging discussion that was not helpful to moving forward. Bottom line is that the town voted "no" on Article 25 and the P & R Budget reverted to last year's \$16,000 allocation.

Matt asked the Committee to provide him with the amount that we need to do our customary activities. He will try and get an additional appropriation for Parks & Rec on the November ballot.

There was also some discussion regarding sponsorships and whether raising funds is the Committee's role.

c. Social Media (Jason)

Jen let the Committee know that if the 2nd person she is talking about does decide to join the Committee, he is very good with social media.

d. Music in the Park Announcements (Jason)

Matt will figure out how to keep it going with town staff. Ian has worked with Jason for the last 2 years to schedule MIP and MIC and can work on that.

There was also general discussion on Plein Aire, BonAire (next year), Sandcastle contest, Sand drawing, Scary Story time, Trick or Treat & Christmas by the Sea

e. Marketing (Jason)

Discussed in c. above. Also, someone needs to take over e-mail. Kay volunteered to assist with monitoring the Parks & Rec e-mail account. (parksrec@ogunquit.gov)

5. Old Business and Follow-Ups Items:

a. Discuss Landscape Architect Next Steps (All)

Discussion on whether to go ahead or not. **Kay made a motion to go ahead and hire Oak Point Associates and pay them the \$9,850 we had discussed in previous meetings. Seconded by Larry. Approved: 7-0**

b. Tennis and Courts Update – USTA, Backboard, benches, Court 3 conditions and rules (Kay)

Tennis courts are getting worse, especially court #3 but now also #'s 1 & 2. Needs benches down there. Have had 3 in the past but now only have 2. Backboard also missing.

Also conflicts at the court in relation to #3. Pickleball people are now saying that the tennis players must wait and do not have to get off immediately.

6. Other business

- a. Michelle brought up working with the Chamber as she has been the main conduit
- b. She will e-mail out town reimbursement forms, the Parks & Rec logo and the Sandcastle t-shirt logo
- c. Appointing Ian as interim Chair until a vote is held. **Amy made the motion; seconded by Jen. Approved 7-0**
- d. Larry shared an issue discussed at the previous evenings Select Board meeting: there are no lights on the basketball courts for night playing (timer used to go off at 10 p.m.) The reason is that we are unable to get insurance if the electricity is on in OVS.
- e. Committee thanked Jason and Michelle for everything they have done for Parks & Rec. and the Town of Ogunquit

7. Follow-Up Items

- a. Ian will act as interim Chair and will call the next meeting to order to hold an election. Most likely will be Monday July 25th after the Select Board meeting could appoint new members/reappoint Bob
- b. Ian will take care of putting out the MIP signs and work with Matt about announcements etc.
- c. Someone on the Committee should speak with Mandy about the possibility of a Town Parks & Rec credit card as no one should be paying out of pocket (if they do – a reimbursement form should be completed...it just takes a while
- d. Follow up with Mandy on next steps to hire Oak Point (Kay)

- e. Speak with Matt about needs at Agamenticus (Ian)
- f. Reschedule Comprehensive Plan Discussion with Leslie Olear and Alice Pearce (Ian)

8. E-Mail Correspondence Since Last Meeting

Larry: just weekly Chamber Member Newsletters as Parks & Rec is a courtesy member

9. Public Comment*

None

10. Next meeting

The next regularly scheduled monthly meeting will be held on Monday July 25, 2022 @ 12 noon.

Michelle made a motion to adjourn; seconded by Bob. Approved 7-0. Adjourned at 4:32 p.m.

Respectfully submitted,

Ian Kaiser
Member and Interim Chair

****Please note that every effort is made to capture the essence of the meeting in these Minutes; however, they are not an exact replication of all items discussed or comments made. If you would like an actual replay of the meeting, please click on the link below which should allow you to watch the entire June 22, 2022, meeting on Town Hall Streams (Duration:1:59:59).***

https://townhallstreams.com/stream.php?location_id=40&id=45564