

Ogunquit Select Board  
June 21, 2022  
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Robert M. Whitelaw, Chair  
Carole J. Aaron, Vice Chair  
Heath R. Ouellette,  
Richard A. Dolliver  
Scott A. Vogel



**Ogunquit Select Board  
June 21, 2022  
6:00 pm – Meeting  
Dunaway Community Center  
23 School Street, Ogunquit, Maine**

*This meeting is being held at the Dunaway Community Center. Members of the public may attend in person, watch on Town Hall Streams ([https://townhallstreams.com/towns/ogunquit\\_maine](https://townhallstreams.com/towns/ogunquit_maine)), or participate remotely via Zoom using the link below.*

**Connecting by computer or mobile device:**  
Register in advance or at the time of the meeting:  
[https://ogunquitpd-org.zoom.us/webinar/register/WN\\_KeqPns1IQkuTDU5fmy5auQ](https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ)  
After registering, you will receive a confirmation e-mail with information to join the meeting.

**Connecting by landline/telephone:**  
If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866  
**Webinar ID: 816 0835 9304**  
**Password: 641577**

## Minutes

**6:00 pm MEETING**

**1.0 WELCOME AND CALL TO ORDER**

- \*1.1 Roll Call  
Select Members Present: Robert M. Whitelaw, Chair  
Carole J. Aaron, Vice Chair  
Heath R. Ouellette,  
Richard A. Dolliver  
Scott A. Vogel

Town Staff Members Present: Matt Buttrick, Town Manager  
Christine Murphy, Town Clerk

- \*1.2 Pledge of Allegiance
- \*1.3 Swearing in of newly elected Select Board Member, Chris Murphy, Town Clerk

The Town Clerk swore in newly elected Select Member Aaron.

- \*1.4 Election of Select Board Officers, Chris Murphy, Town Clerk
  - a. Town Clerk to conduct the election of Chair of the Select Board for the ensuing year  
  
Select Member Aaron nominated Select Member Whitelaw for the position of Chair of the Select Board. Nomination seconded by Select Members Dolliver and Vogel

**The vote passed unanimously 5:0**

The Town Clerk officially handed over the Chair position to Select Member Whitelaw who thanked the Board for their confidence in him.

- b. Chair of Select Board to conduct the election of Vice-Chair of Select Board for the ensuing year

Chair Whitelaw asked for a nomination for Vice Chair. Select Member Vogel nominated Select Member Aaron. Nomination was seconded by Select Member Dolliver.

**The vote passed unanimously 5:0.**

- \*1.5 Duties of the Select Board according to the Ogunquit Town Charter – Article III  
Vice Chair Aaron read the duties of the Select Board: The duty of the Select Board is to execute the will of the people, to manage Town affairs, to protect and maintain the assets of the Town and to provide leadership and oversight on issues of importance to the Town

- \*1.6 The Chair added 1.6 to the agenda so the Town Clerk, Chris Murphy could update the Board on the recent election.

The Town Clerk said there was a total of 590 votes cast. There was a difference of just one vote between positions four and five for the Budget Review Committee. A request has been received for a recount from David Fazzino, one of the candidates, and she is currently in the process of scheduling that. She explained the process.

**2.0 CONSENT AGENDA**

- \*2.1 Approve Draft Minutes
- \*2.2 Policy Renewals
  - a. Renew Policy on Treasurer’s Disbursement Warrants for Employee Wages and Benefits
  - b. Renew Policy on Treasurer’s Disbursement Warrants for School Fees  
Renew Policy on Treasurer’s Disbursement Warrants for State Fees
  - c. Renew Town of Ogunquit’s Code of Ethics for Select Board Members
  - d. Renew Town of Ogunquit’s Code of Ethics for Boards, Committees, and Commissions
- \*2.3 Approve Payroll Warrants
  - a. June 9, 2022
  - b. June 16, 2022
- \*2.4 Approve Accounts Payable Warrant
  - a. June 21, 2022
- \*2.5 Approve Liquor Licenses – New

- a. Nikanos, Inc. – Extension of License Privileges (Planning Board approval March 2022)

\*2.6 Committee Appointment/Resignation

- a. Acknowledge the Resignation of Larry Carlson as Parks & Recreation Committee Member
- b. Appoint Peter Kahn – Comprehensive Plan Committee – Full Member – Term to expire at the completion of the Comprehensive Plan
- c. Appoint Mark MacLeod – Comprehensive Plan Committee – Full Member – Term to expire at the completion of the Comprehensive Plan

*NOTE: There are currently three (3) vacancies on the Comprehensive Plan Committee*

Select Member Ouellette requested items 2.3 and 2.6 be removed from the consent agenda. The Chair agreed and moved them to New Business for discussion later.

**MOTION:** Vice Chair Aaron made a motion to approve the Consent Agenda items 2.1 through 2.6 excluding items 2.3 and 2.6. Motion seconded by Select Member Dolliver.

**Motion passed 5:0**

**3.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS**

3.1 Municipal Resources Inc, Paul McKenney, Certified Maine Assessor

- a. Presentation on 2022 Statistical Assessment Update

Paul McKenney gave an update on the reevaluation. As of now, the preliminary update, shows an increase of \$580,810,350.00. Overall increase was 38%, broken down as 37% for residential, condominium 46%, vacant land 55%, and timeshares 42%. He explained the process for reevaluating properties in Town.

The plan is to send out preliminary notices tomorrow to the mailing company and we will be available for home owners via phone calls and emails, and are available for scheduled meetings from June 22 – July 14, 2022. Hearings will be between July 7 – 18, 2022. As this is not the final reevaluation, MIL rates can not yet be sent out.

3.2 Bonaire Events, Alice Pearce, Executive Director Chamber of Commerce

- a. Recap of Bonaire events celebrating Ogunquit's 40<sup>th</sup> Anniversary
- b. Update Board on 4<sup>th</sup> of July events

Ms. Pearce said the Bonaire event was a great success which couldn't have happened without all the people who helped. Many people asked if it could be held every weekend! She thanked all those involved including the Parks and Rec Committee, Bonaire Committee and Town departments who were there all day long. A special thank you was given to Chair Whitelaw who was the MC "Bobby Bob Whitelaw" for the day.

Ms. Pearce is working with the Town Manager for the July 4<sup>th</sup> celebrations. The Chamber has received generous donations from over three dozen businesses in Town. Fireworks have been organized and even the National Guard Band will be playing between 5:00 and 6:00 pm. They are looking for entertainment for the time between the band and the fireworks. She thanked everybody involved.

#### **4.0**      **NEW BUSINESS**

##### 4.0      Marginal Way Preservation Fund, Allison Ramsey, Executive Director

Discussion on Marginal Way status, joint cooperative, Serenity Point Signage, and additional names on existing granite block faces

The Town Manager explained that this is a collaboration between the Town, Marginal Way Fund and Marginal Way Committee. The Marginal Way Fund has made the commitment to pay for a sustainability study of the Marginal Way to ensure the long-term viability and usability of the Marginal Way. This will be at no cost to the tax payers.

Alison Ramsey said they are seeking approval for two unobtrusive stone markers at the site of the plaques on the Marginal Way. They would like the site to have the proper designation it deserves which hopefully will lead to more donors and funds. This would be at no cost to the Town as they already have a donor for the markers. Time wise they would love to have them installed before September 17, the date of the plaque dedication ceremony.

The Fund's second request is to increase the number of plaque spaces. The plaque program has been very successful so far and would generate more funds.

Select Member Dolliver said it would be nice to have a picture so the public could see it and know it is exactly what the Board approved. Select Member Ouellette thanked the Fund for its efforts.

**MOTION:** Select Member Dolliver made a motion to approve it and added it would be nice if they could get the Town a computer-generated picture to have at the Town Hall so people can take a look at it. Motion seconded by Select Member Ouellette.

**Motion passed 5:0**

##### \*2.3      Approve Payroll Warrants

- a.      June 9, 2022
- b.      June 16, 2022

Select Member Ouellette explained that there was a query. The Chair explained that as it was a personnel issue, they were not able to share what it was.

**MOTION:** Select Member Ouellette made a motion to accept the payroll warrants apart from that one query. Motion seconded by Select Member Vogel.

**Motion passed 5:0.**

**\*2.6**      Committee Appointment/Resignation

- a.      Acknowledge the Resignation of Larry Carlson as Parks & Recreation Committee Member
- b.      Appoint Peter Kahn – Comprehensive Plan Committee – Full Member – Term to expire at the completion of the Comprehensive Plan
- c.      Appoint Mark MacLeod – Comprehensive Plan Committee – Full Member – Term to expire at the completion of the Comprehensive Plan

*NOTE: There are currently three (3) vacancies on the Comprehensive Plan Committee*

Select Member Ouellette said he wanted to talk about 2.6b and 2.6c. He had an opportunity to talk with the Chair of the Comprehensive Plan Committee. She has asked that the Board be mindful that they are two thirds through their visioning meeting and a lot of work has already been put into this phase. She is concerned that having new people coming in at this time and also leaving, creates a stop and start situation. She has also requested that the Board be mindful about who they appoint to the Committee. Originally, the Board wanted somebody from Sustainability on that board, but there isn't anyone. They may need to have people in certain areas of expertise. She feels those areas will be clearer after they have completed the visioning process.

**MOTION:** Select Member Ouellette made a motion acknowledging the resignation of Larry Carlson from the Parks and Recreation Committee. Motion seconded by Select Member Dolliver.

**Motion passed 5:0**

**2.6b**      The Chair asked if there was a motion to appoint Peter Kahn to the Comprehensive Plan Committee. There was no motion made.

**2.6c**      Vice Chair Aaron made a motion to appoint Mark MacLeod to Comprehensive Plan Committee, full member, term to expire at the completion of the Comprehensive Plan. Motion seconded by Select Member Vogel.

**Motion passes 5:0**

**5.0**      **SELECT BOARD UPDATES**

- \*5.1      Prior Meeting Unanswered Questions  
Select Board will address any unanswered questions from the prior meeting.
- \*5.2      Committee Liaison Updates

Select Board member	Committee	Report
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Aaron	Parks and Recreation	Resignation letters from committee members Jason Corbin, Michelle Low and Larry Carlson were read out loud Select Member Aaron also observed that it was time to take a good look at committees in general
Ouellette	FSN	Meeting next week to debrief and consider next steps
	Comp Plan	Meeting tomorrow to dive deep into visioning
Whitelaw	Performing Arts	Made a general comment that the Board needs to work on staffing and housekeeping for all committees

\*5.3 Select Board Priorities (Items listed below are in no particular order of importance)

- a. Main Beach Revetment
- b. Estuary
- c. Improving Town operations/policies
- d. Bonaire event to celebrate Ogunquit’s 40th Anniversary
- e. Marginal Way
- f. Main Campus
- g. Improvements to Beach Street including sidewalks on both sides and beautification
- h. Perkins Cove
- i. Comprehensive Plan
- j. Review committees in Town and open seats
- k. Finalize Town Manager six (6) month review

The Chair has added review committees and removed Bonaire for now as it has already happened. He added he would like to talk to Board members individually to discuss the priorities.

**6.0 PUBLIC COMMENTS**

The Select Board welcomes the public to comment and ask questions about Town related matters, and any items on the agenda including license renewals during public comment. Questions are not always answered immediately; the Select Board has agreed to answer questions by the next regularly scheduled meeting whenever possible. We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) and that your comments be respectful of the community we aspire to. We also ask that if you have a complaint or concern, it would be most helpful if you also offer a solution or solutions. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

**Questions/Comments**

Peter Kahn, resident requested an update on the mold in the Police Department.

Mark MacLeod, resident requested that electric charging stations for electric vehicles be added to Select Board priorities.

Mary Ann Rush, resident, Chair of the Facilities and Space Needs Committee (FSN) publicly thanked the members of the FSN Committee. The result of Article 53 does not reflect the effort, commitment and accomplishments of the Committee, but they do reflect the success of a misinformation campaign. The people responsible were both irresponsible and fiscally short sighted. Our Town buildings are in dire need of renovation, now we must wait at least a full year so we can try and move forward. There is still work to be done and renovation and remediation to Town structures is now more crucial than ever and the FSN committee members are still working towards the goal of providing a safe and efficient Town building for everybody's benefit.

Bobby Treen, resident said that the Bob Winn Scholarship program has awarded scholarships to Wells High School graduates Charlotte Olear and Ryan Robinson.

Larry Carlson, resident and also member of the FSN agreed fully with Mary Ann Rush and found the misleading information very unfortunate as it persuaded some voters to vote on something they didn't really know much about. The Police Department especially, but Old Village School too, really needs work so he found it interesting that one of the leaders against Article 53 should ask about the mold in the Police Department.

Borianna Dolliver congratulated Mr. Kahn for a brilliant red herring campaign. She felt sorry for the heartbreak of the FSN committee.

Barbara Ferrero found it interesting that the Board allowed a member of the public to put down another resident of the Town. She is happy the FSN committee won't be disbanded and she hopes they listen to people in Town.

**\*7.0 SELECT BOARD COMMENTS**

Select Member Dolliver reminded everybody of the costs associated with the Agamenticus and Captain Thomas road projects. He congratulated all those elected to Board and Committee positions. He mentioned property taxes and said 70% of it comes from second home owners and he is sure they would like to know all Town properties are meticulously maintained and that staff are happy and working in a safe environment. It helps to increase property values. He will always vote for whatever is in the interests of the Town's longevity and interest.

Vice Chair Aaron thanked everybody who voted for her. She is delighted that the FSN committee was still going to move forward.

Select Member Ouellette thinks we have a lot to celebrate. He congratulated Matt Buttrick on his successful restructuring of departments and allocating funds correctly. The

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harbor is going to be getting some much-needed money moving forward. Elections have consequences and less than 50% of the Town's residents voted. He feels it is unfortunate that we were unable to give the help and support needed for our Parks and Rec committee and the Code Enforcement office. He thought people shared the same value about the importance of the estuary and natural resources in Town and he is concerned. He doesn't understand the feedback he has heard about there not being enough public input about the Municipal Campus especially as it comes mainly from the people who attended the public input sessions. One of those people offered an option that would cost \$8 million and it was included as one of the options which shows we listen to people. He would like people to think about the next generation.

Rotary will hold their 2-cent sale in the Dunaway Center on July 21, 2022. Please contact the Rotary if you would like to donate something. There were many people asking why the Town offices were shut recently. Juneteenth is now an official holiday and because it fell on a Sunday, it was observed on Monday. It is on June 19 and marks the day that Federal troops freed all enslaved people in Galveston, Texas in 1865.

Select Member Vogel said he was feeling a little disappointed right now but wanted to thank the FSN committee and Parks and Rec committee who have been trying to move things forward. He said it is not about winning or losing, but moving forward together as a town and he doesn't feel that happened on Tuesday. He said he finds the defeat of Article 53 really disappointing because there were steps put in place for plenty of public input.

Chair Whitelaw read a short statement from Tony diLuzio, FSN committee. The Committee will come up with a 10-year strategic plan for municipal buildings, not just the campus and will work with the Comprehensive Plan committee and finance department of the Town to formulate a way to deal with the financing. The Chair took the opportunity to say he will be letting everybody speak under their first amendment right. He was asked recently why the lights on the basketball courts never come on. The Chair explained that the old village school building cannot be insured if there is electricity over there. He finished by thanking the Board again for their confidence in him as the new Chair.

**\*8.0     ADJOURN**

Select Member Dolliver made a motion to adjourn. Motion seconded by Select Member Vogel.

**Motion passes 5:0**

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**Tracey Cutler, Administrative Assistant**

**\*Agenda items with an asterisk (\*) indicate when public comment is not planned for that specific item.  
CONSENT AGENDA – Note: Public comment on the Consent Agenda will be taken at the start of the  
Consent Agenda.**