



**Comprehensive Plan Committee
Meeting Minutes
May 4, 2023**

1.0 Roll Call

The meeting was called to order at 5:00 pm.

Members present: George Cundiff
Sheldon Drucker, Vice Chair
Wes Elliot
Charley LaFlamme
Mark MacLeod
Javier Marin
David Millward
Robin Millward, Chair
Chris Nobile
Leslie Olear
Alice Pearce
Pam Sawyer
Steve Wilkos

Members absent: None

Also Present: James Rather, SMPDC
Abby Sherwood, SMPDC
Tyler McOsker, CEO
Ilene Kanoff, Administrative Assistant

2.0 Minutes

2.1 April 20, 2023

Motion 2.1: Motion made by Mark, seconded by Chris to approve the minutes from the April 20, 2023, meeting, as written.

Motion passed 10-0.

3.0 Old business

3.1 Update from prior meeting

None.

3.2 Publicity and communication

Chris and Javier will be working with Ben and the Town Manager to set up a YouTube channel. This will be implemented after the last inventory chapter has been completed. Javier said that Committee members would be given a sneak preview.

3.3 Review Historical/Archeological document

The following items were brought up at the meeting:

- Define “early settlers.”
- Clarification about a mile marker on p.2
- Clarification on the width of shoreline easements on p. 3
- Deleting the first sentence on the top of p. 4
- Correcting Hamilton Easter to Hamilton Easter Field on p. 4
- Remove the picture of the library on p. 6
- Review OHPH reference and grant money on p. 7
- Removing the sentence on the top of p.11 regarding storm damage

There were no comments from the public on the Historical/Archeological draft document.

3.4 Subcommittee reports

The Committee members agreed to swap the due dates for Recreation and Agriculture. James said that he still needs information from the Recreation subcommittee members including, for example, trails, existing land and use, and condition of land. James said he had some concerns about pulling this section together as he is drafting the section from the ground up. In addition, he needs to make sure that the inventory matches the State checklist items.

There was discussion about when to revise each inventory document. Robin said the SMPDC should focus on the new material.

4.0 New Business

4.1 SMPDC update on climate change work

Abby had provided a bulleted list prior to the meeting to the Committee members. She asked if the focus should be only on sea level rise or whether there were other areas (e.g., intensity of climate change, frequency of storms, wildfire risk). Other areas mentioned by the Committee members included storm water, estuary, clam flats, and Sewer District efforts to mitigate sea level rise. They also would like more statistics on sea level rise as part of the document.

James said that they would look for a May 26th date to post to the Town’s website for discussion at the June 1st meeting.

4.2 Preliminary discussion of a summer event

Chris, Javier, and Pam will be responsible for organizing the event which is projected to be held in mid-August. There were suggestions concerning the format for the event (short presentations from each subcommittee on goals, policies, and strategies with a public question and answer period coupled with showing the inventory videos). There was some discussion around publicity as well as how to make the event more child friendly and accommodating.

5.0 Public input

- 5.1 We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) as well as that your comments are respectful. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

There were no comments from the public.

6.0 Adjourn

Motion 6.0 Motion made by Pam to adjourn. Seconded by Sheldon.
Motion passed 13-0.

Meeting adjourned at 6:53 p.m.

Respectfully submitted,

Ilene Kanoff, Secretary