



**Comprehensive Plan Committee
Meeting Minutes
April 6, 2023**

1.0 Roll Call

The meeting was called to order at 5:00 pm.

Members present: George Cundiff
Sheldon Drucker, Vice Chair
Wes Elliot
Charley LaFlamme
Mark MacLeod
Javier Marin
David Millward
Robin Millward, Chair
Chris Nobile
Leslie Olear
Alice Pearce
Pam Sawyer (departed at 5:36pm)
Steve Wilkos

Members absent: None

Also Present: James Rather, SMPDC
Tyler McOsker, CEO
Ilene Kanoff, Administrative Assistant

2.0 Minutes

2.1 March 16, 2023

Motion 2.1: Motion made by Chris, seconded by Pam to approve the minutes from the March 16, 2023, meeting, as written.

Motion passed 12-0 with 1 abstention.

3.0 Old business

3.1 Update from prior meeting

Ilene mentioned that the videos through Economic Development have been completed. The remainder will be done by Chris and Javier in a similar format as the previous videos, with a subcommittee member providing narration.

The Committee members decided to switch Historical and Archeological with Public Facilities in terms of the Inventory chapters.

3.2 Publicity and communication

3.2.1 Establishment of a Communications Sub-Committee

Chris spoke about getting information out to the public to keep them informed above and beyond the videos and written materials.

Motion: To form a Communications Sub-Committee whose membership will be determined after the Annual Town Meeting.

Motion passed 13-0.

3.3 Review Land Use document

Robin said that comments on the document should focus on substantive items rather than grammar, spelling, format, etc.

The following was addressed:

- Whether or not to remove references to future direction in all the Inventory Chapters. The Committee members agreed to remove future direction references.
- Land classification, specifically farm/light industrial.
- The origin of the quote, "Beautiful Place By The Sea."
- The length of the Ogunquit beach being 3.5 miles.
- Vacant vs. undeveloped land.
- Parking spaces mentioned on p. 13.
- Terminology, specifically district vs. zone.
- A reference to South Berwick that has been removed.
- Maps need to contain dates.

James spoke about historical parcel data to see the breakdown of land use and how it has evolved. There is, he said, some issue about access to that data but he will work on obtaining this over the next several weeks. There is some historical data in the 2004 Plan, Appendix A.

There were no comments from the public on the Land Use document.

3.4 Subcommittee reports

Economic Development: James said there is not a great deal of new language and that the document will be available on Friday, April 10.

Public Facilities: Sheldon said the inventory is greater than in the previous Comprehensive Plan. He is waiting for data from the Budget Review Committee and the Select Board. The Inventory will be ready to send to SMPDC on May 5. George said he spoke with John Fusco and Tom Torno.

Recreation: Chris said they are in the analysis process and will be meeting with Department Heads. He stated that they subcommittee would have their document to SMPDC no later than Monday, April 17.

Historical/Archeological: Mark said they are still looking for photos. Robin stated that she and Jo Resta, who works with the library's historical group, will meet with

group members at the Ogunquit Memorial Library. Mark said SMPDC would receive the Inventory document on Monday, April 10.

Agricultural: Mark said they are almost done and will send the document to SMPDC next week. Ilene agreed to provide a list of parks in Ogunquit for the document.

Climate change: Abby, from SMPDC, is working on the document which will be sent to the subcommittee members on either May 12 or May 19 for their review.

4.0 New Business

4.1 Update on Option 4 proposal for the Town Campus

Sheldon went over the brochure that is now available which lays out the Option 4 proposal. In response to an inquiry, he also talked about the shortfalls of the Dunaway Center including the roof (leaks and its ability to handle snow load) and a problem with mold in the basement.

5.0 Public input

5.1 We ask that people keep comments brief and to the point

(no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) as well as that your comments are respectful. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

There were no comments from the public.

6.0 Adjourn

Motion 6.0 Motion made by Mark to adjourn. Seconded by Charley.
Motion passed 13-0.

Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Ilene Kanoff, Secretary