



**Comprehensive Plan Committee  
Meeting Minutes  
February 16, 2023**

1.0 Roll Call

The meeting was called to order at 5:00 pm.

Members present: Robin Millward, Chair  
Sheldon Drucker, Vice Chair  
George Cundiff  
Wes Elliot  
Mark MacLeod  
David Millward  
Chris Nobile  
Leslie Olear  
Alice Pearce  
Pam Sawyer  
Steve Wilkos

Members absent: Charley LaFlamme  
Javier Marin

Also Present: James Rather, SMPDC  
Ilene Kanoff, Administrative Assistant

2.0 Minutes

2.1 February 2, 2023

**Motion 2.1:** Motion made by Mark, seconded by Sheldon to approve the minutes from the February 2, 2023, meeting, as written.

**Motion passed 11-0.**

3.0 Old business

3.1 Update from prior meeting

Robin said that the Select Board accepted the resignation of member David Fazzina at their meeting.

As a result of David's resignation, Mark agreed to join the Economic Development subcommittee and George agreed to join the Recreation subcommittee.

3.2 Publicity and communication

The videos for Housing and Transportation inventory sections have been completed with the former scheduled to be posted publicly on February 24<sup>th</sup> and the latter on

March 10<sup>th</sup>. Ilene and Ben will continue to create videos for Economic Development, Land Use, and Public Facilities.

Robin asked that members share the inventory information with others in the community to solicit feedback.

### 3.3 Review Natural Resources documents

Pam requested a few changes in the text in Natural, Marine, and Water Resources documents.

Joan Griswold, chair of the Marginal Way Committee, said that she would like to see more information about the Marginal Way in the Natural Resources section and that it needs to be treated as a significant Town asset. Several Committee members said that the Marginal Way will be mentioned in other sections of the Comprehensive Plan, including Historical/Archeological, Transportation, and Recreation. Mark mentioned that the inventory chapters tend to be short and that sections need to be linked for the State Plan. Pam said she would incorporate text from the 2004 Plan regarding the Marginal Way, specifically page 68 in which the geology of the Marginal Way is presented.

**Motion 3.3:** Mark made a motion to accept the Natural, Marine, and Water Resources inventory sections with minor revisions. Seconded by Sheldon  
**Motion passed 11-0.**

### 3.4 Subcommittee reports

James said that the lead time for each section is about a month. Each subcommittee needs to review the 2004 and 2018 documents as well as add other information and send a document to James.

As the Economic Development subcommittee had not met yet and the Land Use document has been submitted to SMPDC, the two were swapped on the calendar. Land Use will be discussed at the April 5, 2023 meeting. Economic Development will be discussed at the April 20, 2023 meeting with materials due to SMPDC no later than March 17, 2023.

The attached document shows the changes in Committee membership as well as due dates for documents to be delivered to SMPDC.

Land Use: Steve said the subcommittee will meet with James via Zoom.

Economic Development: The members plan to meet on Tuesday, February 21, 2023.

Public Facilities, Recreation, and Historical/Archeological subcommittees have not yet begun their work.

Mark said that he has been in contact with Wells Ogunquit Historical Society about obtaining information on farming for the Agricultural subcommittee's work.

Robin said that she plans to meet at the Ogunquit Memorial Library with a group that focuses on the history of the Town to solicit their input.

4.0 New Business

Sheldon said that the Facilities and Space Needs survey closes on Tuesday, February 21 and reminded people of the importance of completing the survey. There are 12 questions on the survey.

5.0 Public input

5.1 We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) as well as that your comments are respectful. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

There were no comments from the public.

6.0 Adjourn

**Motion 6.0** Motion made by David to adjourn. Seconded by Mark.  
**Motion passed 11-0.**

Meeting adjourned at 5:58 p.m.

Respectfully submitted,

Ilene Kanoff, Secretary