



**Comprehensive Plan Committee
Meeting Minutes
February 2, 2023**

1.0 Roll Call

The meeting was called to order at 5:02 pm.

Members present: Robin Millward, Chair
Sheldon Drucker, Vice Chair
George Cundiff
Wes Elliot
Charley LaFlamme
Mark MacLeod
Javier Marin
David Millward
Leslie Olear
Alice Pearce
Steve Wilkos

Members absent: David Fazzina
Chris Nobile
Pam Sawyer

Also Present: Tyler McOsker, CEO
James Rather, SMPDC
Ilene Kanoff, Administrative Assistant

2.0 Minutes

2.1 January 19, 2023

Motion 2.1: Motion made by Sheldon, seconded by Charley to approve the minutes from the January 19, 2023 meeting, as written.

Motion passed 11-0.

3.0 Old business

3.1 Update from prior meeting
No updates.

3.2 Survey update/publicity
The Comprehensive Plan video 101, "What is a Comprehensive Plan" was released on the Town's Facebook page and sent to the people on the Comprehensive Plan email list.

The next video will be about the Natural Resources inventory section. Javier mentioned that a template has been developed and Pam will provide the voice over. He said the video would be ready to post on the Town's website and Facebook page no later than February 10th.

3.3 Subcommittee reports

Land Use: Steve said the subcommittee members just met with Tyler and James and discussed existing Land Use items as well as the State checklist. James said that, based on the material in the 2018 plan, he will wait to hear back from the members about changes.

Housing: David M. mentioned that the subcommittee needs up-to-date data, including a profile on housing and demands for housing. In addition, the information about hotel employees provided by the State needs to be refined. James said that he has enough data to work with and they are on track to complete the inventory section on time.

Natural Resources: James mentioned that the inventory chapters would be available to the Committee members at the scheduled time (sometime next week). He does have some questions which he will forward to the subcommittee members.

Transportation: Charley said that the subcommittee met yesterday. They still need more updated data – fatal crashes in Ogunquit not provided in the State data (from Deputy Police Chief Neil Pawlik) and Public Works. They will need next week to make revisions to the inventory section.

Economic Development: Sheldon said they need to schedule a meeting.

Public Facilities: Sheldon indicated this was in the conceptual stage.

Recreation, Historical/Archeological, and Agricultural subcommittees have not yet begun their work.

Robin noted that Climate Change, while not part of the State-required plan, would be done by the Natural Resources subcommittee. She will coordinate the Fiscal capacity with a couple of other people to be named. Population and demographics, she noted, is primarily data.

James requested that all documents be submitted in Word format.

Robin then talked about the need for a subcommittee lead person. They are as follows (in no particular order): Natural Resources (Pam), Housing (Chris), Transportation (Charley), Economic Development (Sheldon) Land Use (Steve), Facilities (Sheldon), Historical/Archeological and Agricultural (Mark). The Recreation lead is unknown at this time.

Vision statement: Robin reiterated that the document is in its initial stage. She did receive comments from some Committee members. There was some discussion about when the Vision Statement should be completed, its length, background information, and summary of inventory chapters.

4.0 New Business

Mark asked when the Committee should start on the goals, policies, and strategies. Robin mentioned that it would begin when the inventory chapters are completed. For those whose subcommittee inventory chapter is finished, Tyles suggested they might offer to assist another subcommittee.

5.0 Public input

- 5.1 We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) as well as that your comments are respectful. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

There were no comments from the public.

6.0 Adjourn

Motion 6.0 Motion made by Mark to adjourn. Seconded by Charley.
Motion passed 11-0.

Meeting adjourned at 6:01 p.m.

Respectfully submitted,

Ilene Kanoff, Secretary