



**PARKS AND RECREATION COMMITTEE  
MEETING MINUTES\*  
JANUARY 10, 2022  
VIRTUAL ONLY MEETING**

**1. Welcome, Call to Order and Roll Call**

**a. Meeting called to order** at 12:02 PM by Chairperson Jason Corbin

**b. Roll Call**

**Members:** Jason Corbin, Ian Kaiser, Michelle Low, Amy Forbes, Kay Moore, Jennifer Lewer and Larry Carlson

**Alternate:** Bob Cruickshank

**Absent:** None

**Others:** Carole Aaron, Select Board Liaison

**Guests:**

Ilene Kanoff, Ogunquit Town Office

**2. Review of the Minutes from the December 13, 2021 Meeting**

**a. Motion to approve by: Michelle; Seconded by: Kay *Approved 7-0***

**3. Old Business and Follow-Up Items:**

**a) Review and Finalize Agamenticus Park Survey (Ilene and Committee)**

**Ilene** made corrections provided and sent a PDF to Larry who forwarded it to the Committee. There is a Town Newsletter coming out this week and Ilene has added the information there as well. Only decision that needs to be made is on gender. After some discussion and acknowledging that gender was not important in terms of the responses, the Committee agreed to remove the gender question from the Survey.

We will do a soft opening this week with Committee members with the goal of fully rolling out the Survey on Tuesday January 18<sup>th</sup>. Although we do not have a hard end date, we are thinking Tuesday February 14<sup>th</sup> which is the day after our next meeting. We can discuss and decide at that meeting whether we should extend it for some reason.

**b) Update Parks & Recreation Committee By-Laws (Larry)**

The suggested updates to the By-Laws were reviewed.

**Motion made by Kay to update the by-laws as discussed and send to the Town Manager for approval by the Select Board. Seconded by Larry. *Approved 7-0***

**c) Landscape Architect – Next Steps (All)**

**ML** reminded everyone why we want to hire a landscape architect. The goal would be to come up with a Master Plan for Agamenticus Park. There would be a few community charettes which would really build on the Survey we are undertaking. This final document could be used to obtain cost estimates which would need to be approved by the voters (Aug 1<sup>st</sup> deadline to have it included on the November 2022 ballot). If approved, we could then apply for a grant in May 2023 which would hopefully result in receiving funding from Land and Water Conservation Fund (LWCF)/ National Parks Service.

**IK** looked into various grants that are available that could also help us even with the costs of a landscape architect. He will continue to research what we may be able to take advantage of.

**LC** made a **motion** to authorize members of the Committee (Michelle, Kay & Larry) to look into hiring a landscape architect as well as authorize Ian to continue to research possible grants that could result in getting reimbursed for the cost of hiring a landscape architect.

**Motion was seconded by Jason. *Approved 7-0***

**d) Update on Bonaire (Michelle)**

**ML** will be held Saturday June 11, 2022. She will be going to the Chamber after this meeting to attend a sub committee meeting. Quite a bit has been done already. Will have more to report on at our next meeting.

**e) Possible grants for landscape architect (Ian)**

Discussed under 3c above.

**f) Hybrid versus Virtual only (Larry)**

LC checked with Matt and the ability to hold virtual meetings has been extended by the Select Board until the end of June 2022

#### **4. New Business and New Ideas**

##### **a) Tennis backboard Public Works project. (Kay)**

**KM** informed us that she provided Matt with information on National Parks Association should the town be looking to hire a Cultural and Recreation Director.

She also updated us on USTA program for students. Wells is interested but is contingent upon finding a coach.

Lastly the tennis community is hoping to get a backboard at Agamenticus Park. There used to be one there, but no one is sure what happened to it. She has and will continue to work with Tom Torno on this.

#### **5. E-Mail Correspondence Since Last Meeting (Larry)**

In addition to the weekly Chamber newsletter, there was only one other e-mail regarding Roby Pond.

#### **6. Public Comment\***

None

#### **7. Other Business**

**LC** encouraged members to attend one of the Facility & Space Needs community input sessions to be held on Thursday January 20<sup>th</sup> at 9AM and 6PM.

**ML:** Budget clarification. Should money for the Mallet Brothers come out of the special or general fund. All agreed it should come out of the general fund.

Some discussion on applying for an additional permit for Plein Air event to be held on September 10<sup>th</sup>. JC asked if Carole would not mind following up on this.

#### **8. Follow-Ups Items**

- Preliminary Survey Results and Next Steps (Ilene and Committee)
- Bonaire Update (Michelle)
- Status of Landscape Architect and Possible Grants (Michelle, Kay, Ian and Larry)
- Update on USTA Program and Tennis Backboard (Kay)
- Plein Air Event Permit (Committee)

- Updated By-Laws (Larry)

## 9. Next meeting

The next regularly scheduled monthly meeting will be the 2<sup>nd</sup> Monday of February (14<sup>th</sup>) @ 12 noon.

Meeting was adjourned at 1:15 PM

Respectfully submitted,

Larry Carlson, Committee Member

***\*Please note that every effort is made to capture the essence of the meeting in these Minutes; however, they are not an exact replication of all items discussed or comments made. If you would like an actual replay of the meeting, please click on the link below which should allow you to watch the entire January 10, 2022 meeting on Town Hall Streams (Duration:1:13:39).***

[https://townhallstreams.com/stream.php?location\\_id=40&id=42735](https://townhallstreams.com/stream.php?location_id=40&id=42735)