



**Comprehensive Plan Committee
Meeting Minutes
January 5, 2023**

1.0 Roll Call

The meeting was called to order at 5:00 pm.

Members present: Robin Millward, Chair
Sheldon Drucker, Vice Chair
George Cundiff
Wes Elliot
Charley LaFlamme
Javier Marin
David Millward
Chris Nobile
Leslie Olear
Alice Pearce
Pam Sawyer
Steve Wilkos

Members absent: David Fazzina

Also Present: Ilene Kanoff, Administrative Assistant
James Rather, SMPDC
Tyler McOsker, CEO
Heath Ouellette, Select Board liaison

2.0 Minutes

2.1 December 15, 2022

Motion 2.1: Motion made by Sheldon, seconded by Mark to approve the minutes from the December 15, 2022, meeting as written.

Motion passed 13-0.

3.0 Old business

3.1 Update from prior meeting

Mark and Robin will be presenting the survey results to the Select Board at their next meeting (January 10th). The slides will be sent to both the Board and Committee members ahead of the meeting.

3.2 Survey update/publicity

Chris highlighted the following for moving forward via a vis publicity:

- A video about what a comprehensive plan is all about
- Snippets from subcommittee meetings (30 sec-1 min.)
- Committee members sending posts to others
- Graphics and/or a video in the meeting updates sent every two weeks
- Clips from meetings put on Facebook and the website
- Present each DRAFT inventory section for public comment
- Put Comprehensive Plan information link on the first page of the website

The Committee members then discussed how to move forward with both the inventory sections and the goals/policies/strategies. Robin reminded members that the inventory represents the current state while the goals/policies/strategies is the blueprint for implementation of the plan. There was also some mention of a community-wide event during July/August 2023 for the goals/policies/strategies piece which would be held in person and via Zoom.

3.3 Subcommittee reports

Transportation: Charley said the subcommittee has not met since their last meeting in December.

Housing: Chris mentioned that they were working on the inventory and need to schedule a meeting.

During this time, Robin said she would ask the Treasurer for an update on monies spent to date. She will also find out the deadline for requesting additional funding from the voters.

Robin also said she would have proposed target dates for completion of each inventory section at the next meeting.

4.0 New Business

4.1 SMPDC – James Rather

Committee members introduced themselves and stated their assigned subcommittees for the inventory portion of the plan. James also introduced himself as a new member of SMPDC, having worked in Portland.

A new process for completing the inventory section was identified as follows: Each subcommittee would compare the two previous comprehensive plan documents to the state checklist and identify where it matches and when additional information is needed. They will then, through Tyler, set up a meeting (Zoom or in person) with James to review their findings. Once all the information has been compiled, SMPDC will write the inventory section (one pass).

Pam spoke about the Natural Resources inventory including splitting into three sections, having a draft to Tyler by January 19th for a meeting with James, presenting a draft document to the Committee at the February 16th meeting, and writing about climate change in a separate section.

Charley indicated that the Transportation subcommittee needs to meet again to sort through all the information and finish aligning with the checklist.

Chris talked about the Housing inventory with a focus on LD2003 and that the subcommittee needs to meet to compare the previous plans to the state checklist. There was some discussion about how to incorporate existing housing with an eye toward interpretation and future development.

Sheldon mentioned that the Economic subcommittee needs to review the previous plans. He pointed out the need for the employment picture as well as housing for employees.

5.0 Public input

5.0 We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) as well as that your comments are respectful. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

There were no comments from the public.

6.0 Adjourn

Motion 6.0 Motion made by Mark to adjourn. Seconded by Pam.
Motion passed 12-0.

Meeting adjourned at 6:36 p.m.

Respectfully submitted,

Ilene Kanoff, Secretary