

Robert M. Whitelaw, Chair  
Carole J. Aaron, Vice Chair  
Richard A. Dolliver  
Heath R. Ouellette  
Scott A. Vogel



**Ogunquit Select Board**  
**August 9, 2022**  
**5:00 pm – Committee Interview**  
**5:30 pm – Executive Session**  
**6:00 pm – Meeting**  
**Dunaway Community Center**  
**23 School Street, Ogunquit, Maine**

*This meeting is being held at the Dunaway Community Center. Members of the public may attend in person, watch on Town Hall Streams ([https://townhallstreams.com/towns/ogunquit\\_maine](https://townhallstreams.com/towns/ogunquit_maine)), or participate remotely via Zoom using the link below.*

**Connecting by computer or mobile device:**

Register in advance or at the time of the meeting:

[https://ogunquitpd-org.zoom.us/webinar/register/WN\\_KeqPns1IQkuTDU5fmy5auQ](https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ)

After registering, you will receive a confirmation e-mail with information to join the meeting.

**Connecting by landline/telephone:**

If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866

**Webinar ID: 816 0835 9304**

**Password: 641577**

## Agenda

**5:00 pm** **COMMITTEE INTERVIEWS**

- a. Parks & Recreation Committee – Neil DeLuca

**5:30 pm** **EXECUTIVE SESSION**

The Select Board plans to go into Executive Session pursuant to Maine Law Title 1, M.R.S.A. 405.6(A) for the purpose of discussing the Town Manager's Performance Review.

***MOTION:*** *To go into Executive Session pursuant to Maine Law Title 1, M.R.S.A. 405.6(A) for the purpose of discussing the Town Manager's Performance Review.*

***Note:*** *This portion of the meeting will not be accessible to the public. At the end of the Executive Session, a motion will be made to come out of Executive Session, and then the meeting will be accessible to the public again (see above for public access information). At that time, the Select Board plans to take a public vote to come out of Executive Session to complete our business in public.*

**6:00 pm** **MEETING**

**1.0** **WELCOME AND CALL TO ORDER**

\*1.1 Roll Call

\*1.2 Pledge of Allegiance

\*1.3 Duties of the Select Board according to the Ogunquit Town Charter – Article III

The duty of the Select Board is to execute the will of the people, protect and maintain the assets of the Town and provide leadership and oversight on issues of importance to the

Town. The Select Board will abide by and enforce all applicable codes, statutes, and procedural rules. As a policy-making board, the Select Board needs to be responsive to the citizens they serve, the staff they approve, and the Boards they appoint.

**2.0**      **FINANCE REPORT**, Mandy Cummings, Treasurer/Assistant Town Manager

- 2.1      a.      Treasurer to update the community and the Select Board on the revenues and expenditures for the Town.

**3.0**      **CONSENT AGENDA**

\*3.1      Approve Draft Minutes

- a.      June 7, 2022
- b.      June 21, 2022

\*3.2      Approve Payroll Warrants

- a.      July 21, 2022
- b.      July 28, 2022
- c.      August 4, 2022 – To be added to the packet on Monday, August 8, 2022

\*3.3      Approve Accounts Payable Warrant

- a.      August 9, 2022

\*3.4      Approve Liquor Licenses – Renewal

- a.      Cornerstone Artisanal Pizza & Craft Beer – Malt, Wine, & Spirits
- b.      Northern Union – Malt, Wine & Spirits
- c.      Ogunquit Playhouse – Malt, Wine & Spirits

\*3.5      Approve Amusement Licenses – Renewal

- a.      Cornerstone Artisanal Pizza & Craft Beer

\*3.6      Boards/Committees/Commissions Resignation/Appointments

- a.      Acknowledge the Resignation of Paul Breen as Board of Assessment Review Committee Member
- b.      Acknowledge the Resignation of Glenn Deletetsky as Board of Assessment Review Committee Member
- c.      Acknowledge Albert “Rusty” Hayes – Zoning Board of Appeals – No longer eligible due to an appointment on Planning Board
- d.      Appoint Neil DeLuca – Parks & Recreation Committee – Full Member – Term to expire 2025
- e.      Appoint Joshua Audet – Perkins Cove Harbor Committee – 2<sup>nd</sup> Alternate Member – Term to expire 2023
- f.      Appoint Steven Perkins – Perkins Cove Harbor Committee – Full Member – Term to expire 2025
- g.      Appoint Jay Smith – Perkins Cove Harbor Committee – 1<sup>st</sup> Alternate Member – Term to expire 2023
- h.      Appoint William “Tim” Tower, III – Perkins Cove Harbor Committee – Full Member – Term to expire 2025
- i.      Appoint George Cundiff – Shellfish Conservation Commission – Full Member – Term to expire 2025
- j.      Appoint Leonard Wyman – Shellfish Conservation Commission – Full Member – Term to expire 2025

\*3.7      Bid Award

- a.      Award a bid for 2022 Police Cruiser Bid Award - 2022 Ford Hybrid Police Utility Interceptor

\*3.8      Committee By-Laws

- a.      Approve Ogunquit Heritage Museum By-Laws

***MOTION:** To Approve the Consent Agenda items 3.1 through 3.8 excluding items \_\_\_\_\_ (if removed).*

**4.0 PUBLIC HEARING AND SELECT BOARD VOTE**

- 4.1 Interdepartmental Fund Transfers FY 2021-2022, Mandy Cummings, Treasurer/Assistant Town Manager
- a. 2021-2022 Year End Transfers

***MOTION:** To approve the Interdepartmental Fund Transfer FY 2021-2022 in the amount of \$23,823.25*

**5.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS**

- 5.1 Healthy Rivers Ogunquit, Suzanne Williams
- a. Removal of invasive green crab within the Ogunquit Rivers

***MOTION:** To approve authorizing Healthy Rivers Ogunquit to remove invasive green crab*

**6.0 TOWN MANAGER REPORT**, Matthew Buttrick, Town Manager

- a. Perkins Cove Bridge
- b. Hoyt's Lane
- c. Police Department Mold Remediation
- d. Departmental Updates

**7.0 UNFINISHED BUSINESS**

**8.0 NEW BUSINESS**

- 8.1 Donations – July 2022, Mandy Cummings, Treasurer/Assistant Town Manager
- a. Recognition and acceptance of donations for July 2022
- 8.2 Special Town Meeting
- a. Discuss setting a Special Town Meeting date of November 8, 2022
- 8.2 Agamenticus Park
- a. Discuss Agamenticus Park Design Study bid results

***MOTION:** To accept donations received by the Town during July 2022*

***MOTION:** To award the bid for the Design Study of Agamenticus Park*

**9.0 SELECT BOARD UPDATES**

- \*9.1 Prior Meeting Unanswered Questions  
Select Board will address any unanswered questions from the prior meeting.
- \*9.2 Committee Liaison Updates
- \*9.3 Select Board Priorities (Items listed below are in no particular order of importance)
- a. Main Beach Revetment
- b. Estuary
- c. Marginal Way
- d. Main Campus
- e. Comprehensive Plan
- f. Review committees' effectiveness

**10.0**      **PUBLIC COMMENTS**

The Select Board welcomes the public to comment and ask questions about Town related matters, and any items on the agenda including license renewals during public comment. Questions are not always answered immediately; the Select Board has agreed to answer questions by the next regularly scheduled meeting whenever possible. We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) and that your comments be respectful of the community we aspire to. We also ask that if you have a complaint or concern, it would be most helpful if you also offer a solution or solutions. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

**\*11.0**      **SELECT BOARD COMMENTS**

**\*12.0**      **ADJOURN**

**\*Agenda items with an asterisk (\*) indicate when public comment is not planned for that specific item.**  
**CONSENT AGENDA** – Note: Public comment on the Consent Agenda will be taken at the start of the Consent Agenda.