

Robert M. Whitelaw, Chair
Carole J. Aaron, Vice Chair
Richard A. Dolliver
Heath R. Ouellette
Scott A. Vogel



Ogunquit Select Board
October 18, 2022
5:00 pm - Workshop
6:00 pm – Meeting
Dunaway Community Center
23 School Street, Ogunquit, Maine

This meeting is being held at the Dunaway Community Center. Members of the public may attend in person, watch on Town Hall Streams (https://townhallstreams.com/towns/ogunquit_maine), or participate remotely via Zoom using the link below.

Connecting by computer or mobile device:

Register in advance or at the time of the meeting:

https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ

After registering, you will receive a confirmation e-mail with information to join the meeting.

Connecting by landline/telephone:

If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866

Webinar ID: 816 0835 9304

Password: 641577

Agenda

5:00 pm **WORKSHOP**

Perkins Cove Bridge Engineering

- a. Allow for public input on Perkins Cove Bridge Engineering

6:00 pm **MEETING**

1.0 **WELCOME AND CALL TO ORDER**

*1.1 Roll Call

*1.2 Pledge of Allegiance

*1.3 Duties of the Select Board according to the Ogunquit Town Charter – Article III

The duty of the Select Board is to execute the will of the people, protect and maintain the assets of the Town and provide leadership and oversight on issues of importance to the Town. The Select Board will abide by and enforce all applicable codes, statutes, and procedural rules. As a policy-making board, the Select Board needs to be responsive to the citizens they serve, the staff they approve, and the Boards they appoint.

2.0 **FINANCE REPORT**, Mandy Cummings, Treasurer/Assistant Town Manager

2.1 Treasurer to update the community and the Select Board on the revenues and expenditures for the Town

- a. Copier/Fax Machines costs and contracts

2.2 Donations – September 2022

- a. Recognition and acceptance of donations for September 2022

MOTION: *To accept donations received by the Town during September 2022*

***3.0** **CONSENT AGENDA**

*3.1 Approve Draft Minutes

No minutes are available at this time

*3.2 Approve Payroll Warrants

- a. September 15, 2022
- b. September 22, 2022
- c. September 29, 2022
- d. October 6, 2022
- e. October 13, 2022

*3.3 Approve Accounts Payable Warrant

- a. October 18, 2022

*3.4 Approve Liquor Licenses – Renewal

- a. Banditos Mexican Grill, Inc. – Malt, Wine, and Spirits
- b. Crooked Pine, The – Malt, Wine, and Spirits
- c. Ogunquit Beach Lobster House – Malt, Wine, and Spirits
- d. West Meadow Pub – Malt, Wine, and Spirits

*3.5 Approve Amusement Licenses – Renewal

- a. West Meadow Pub

*3.6 Committee Liaisons

- a. Update Parks & Recreation Committee Liaison from Carole Aaron to Robert Whitelaw

*3.7 Boards/Committees/Commissions Resignations/Appointments

- a. Acknowledge the Resignation of Jason Corbin Facilities and Space Needs Committee Member
- b. Appoint George Cundiff – Conservation Commission – Full Member – Term to expire 2025
- c. Appoint Jennifer Walker – Conservation Commission – Full Member – Term to expire 2025

*3.8 Committee By-Laws

- a. Approve Planning Board By-Laws

*3.9 Establishing a name for a Right-of-Way

- a. The access to the Right-of-Way is from North Village Road and runs approximately 500' to parcel Map 5 Lot 20. Right-of-Way to be named Rosebud Lane

*3.10 Municipal Assessor

- a. Appoint Alex Martin, Certified Maine Assessor, Municipal Resources, Inc., as the Town Assessor

*3.11 County Hazard Mitigation Plan, Russell Osgood, Fire Chief

- a. Review and update the County Hazard Mitigation Plan

MOTION: *To Approve the Consent Agenda items 3.1 through 3.11 excluding items _____ (if removed).*

4.0 **PUBLIC HEARING AND SELECT BOARD VOTE**

4.1 a. Special Town Meeting – Referendum Election

Warrant Articles for the Special Town Meeting – November 8, 2022

b. Shellfish Conservation Commission

Recommendation from the Shellfish Conservation Commission for the sale of Clam Licenses FY 2022-2023

MOTION: To approve the price and sale of Shellfish Licenses for the upcoming year
November 2022 – March 2023

- c. General Assistance Ordinance
Adoption of 2022-2023 MMA General Assistance Ordinance with Appendices A-H
Chapter 85 of the Municipal Code

MOTION: To adopt the 2022-2023 MMA General Assistance Ordinance with Appendices A-H
Chapter 85 of the Municipal Code

- d. Budget Transfer
Approve expenditures in the amount of \$24,639.00 for emergency repairs to the Perkins
Cove Drawbridge

MOTION: To approve the expenditure of \$24,639.00 from the Perkins Cove Bridge Reserve
Account.

5.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS

- 5.1 Comprehensive Plan Committee, Christopher Nobile & Sheldon Drucker
 - a. Update from Comprehensive Plan Committee, Select Board to review and approve
Comprehensive Plan Committee Survey

MOTION: Approve Comprehensive Plan Committee Proposed Survey

- 5.2 FBI National Academy, John Lizanecz, Police Chief
 - a. Informational discussion – Chief John Lizanecz has been selected to attend the FBI
National Academy

- 5.3 Fall for Ogunquit/OgunquitFest, Alice Pearce, Executive Director Ogunquit Chamber of
Commerce
 - a. Update on schedule and events for Fall for Ogunquit to be held during the month of
October
 - b. Update on schedule and events for OgunquitFest to be held October 21 – 23, 2022

- 5.4 Ogunquit Perkins Cove Plein Air, Amy Forbes & Jennifer Lewer
 - a. Update from Parks & Recreation Committee on Ogunquit Perkins Cove Plein Air Event
that was held on Saturday, September 10, 2022

6.0 TOWN MANAGER REPORT, Matthew Buttrick, Town Manager

- a. Update on Building Community Visioning Session held Monday, October 3, 2022
- b. Update on Richard Dolliver Fundraiser for the Barbara Bush Children’s Hospital

7.0 UNFINISHED BUSINESS

8.0 NEW BUSINESS

- 8.1 Town Report Award
 - a. Acknowledgement of Maine Municipal Association Town Report Superior Award 2nd
Place

9.0 SELECT BOARD UPDATES & LIAISON UPDATES

- *9.1 Prior Meeting Unanswered Questions
Select Board will address any unanswered questions from the prior meeting.

10.0 PUBLIC COMMENTS

The Select Board welcomes the public to comment and ask questions about Town related matters, and any items on the agenda including license renewals during public comment. Questions are not always answered immediately; the Select Board has agreed to answer questions by the next regularly scheduled meeting whenever possible. We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) and that your comments be respectful of the community we aspire to. We also ask that if you have a complaint or concern, it would be most helpful if you also offer a solution or solutions. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

***11.0 SELECT BOARD COMMENTS**

***12.0 ADJOURN**

***Agenda items with an asterisk (*) indicate when public comment is not planned for that specific item.
CONSENT AGENDA – Note: Public comment on the Consent Agenda will be taken at the start of the Consent Agenda.**