

Robert M. Whitelaw, Chair
Carole J. Aaron, Vice Chair
Richard A. Dolliver
Heath R. Ouellette
Scott A. Vogel



Ogunquit Select Board
July 19, 2022
4:30 pm – Committee Interview
5:00 pm – Executive Session
6:00 pm – Meeting
Dunaway Community Center
23 School Street, Ogunquit, Maine

This meeting is being held at the Dunaway Community Center. Members of the public may attend in person, watch on Town Hall Streams (https://townhallstreams.com/towns/ogunquit_maine), or participate remotely via Zoom using the link below.

Connecting by computer or mobile device:

Register in advance or at the time of the meeting:

https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ

After registering, you will receive a confirmation e-mail with information to join the meeting.

Connecting by landline/telephone:

If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866

Webinar ID: 816 0835 9304

Password: 641577

Agenda

4:30 pm **COMMITTEE INTERVIEWS**

- a. Parks & Recreation Committee – Linda Collins

5:00 pm **EXECUTIVE SESSION**

The Select Board plans to go into Executive Session pursuant to Maine Law Title 1, M.R.S.A. 405.6(A) for the purpose of discussing the Town Manager's Performance Review.

MOTION: *To go into Executive Session pursuant to Maine Law Title 1, M.R.S.A. 405.6(A) for the purpose of discussing the Town Manager's Performance Review.*

Note: *This portion of the meeting will not be accessible to the public. At the end of the Executive Session, a motion will be made to come out of Executive Session, and then the meeting will be accessible to the public again (see above for public access information). At that time, the Select Board plans to take a public vote to come out of Executive Session to complete our business in public.*

MOTION: *To come out of Executive Session.*

6:00 pm **MEETING**

1.0 **WELCOME AND CALL TO ORDER**

- *1.1 Roll Call
- *1.2 Pledge of Allegiance

- *1.3 Duties of the Select Board according to the Ogunquit Town Charter – Article III
The duty of the Select Board is to execute the will of the people, protect and maintain the assets of the Town and provide leadership and oversight on issues of importance to the Town. The Select Board will abide by and enforce all applicable codes, statutes, and procedural rules. As a policy-making board, the Select Board needs to be responsive to the citizens they serve, the staff they approve, and the Boards they appoint.
- *1.4 Swearing in of new Police Chief, Chris Murphy, Town Clerk
 - a. Town Clerk to formally swear in Police Chief John Lizanecz
- *1.5 Annual Town Meeting Recount – July 14, 2022, Chris Murphy, Town Clerk
 - a. Town Clerk to update the community and the Select Board on the Recount of the Budget Review Committee Candidate Election, July 14, 2022

2.0 FINANCE REPORT, Mandy Cummings, Treasurer

Treasurer to update the community and the Select Board on the revenues and expenditures for the Town.

***3.0 CONSENT AGENDA**

- *3.1 Approve Draft Minutes
- *3.2 Approve Payroll Warrants
 - a. June 9, 2022 (carried forward from June 21, 2022, meeting)
 - b. June 16, 2022 (carried forward from June 21, 2022, meeting)
 - c. June 23, 2022
 - d. June 30, 2022
 - e. July 7, 2022
 - f. July 14, 2022
- *3.3 Approve Accounts Payable Warrant
 - a. June 30, 2022 (Fiscal 2022 Accounts Payable) (backup documents to follow)
 - b. July 19, 2022 (Fiscal 2023 Accounts Payable) (backup documents to follow)
- *3.4 Approve Liquor Licenses – Renewal
 - a. Anchorage By the Sea – Malt, Wine, & Spiritous
 - b. Brix + Brine – Malt, Wine, & Spiritous
 - c. Norseman Resort – Malt, Wine, & Spiritous
 - d. So Zap, Inc. – Malt, Wine, & Spiritous
 - e. Treehouse Taqueria – Malt, Wine, & Spiritous
- *3.5 Approve Liquor Licenses – New
 - a. Coastal Wine – Malt, & Wine
 - b. Ogunquit House of Pizza – Malt, & Wine
- *3.6 Approve Amusement Licenses – Renewal
 - a. Anchorage By the Sea
- *3.7 Committee Openings
 - a. Anticipated openings posted on the Town website – Town Clerk – Boards/Committees (*Updated June 22, 2022*)
- *3.8 Boards/Committees/Commissions Appointments
 - a. Appoint David Fazzina – Comprehensive Committee – Full Member – Term to expire at completion
 - b. Appoint Mikie Anne Boyd – Ogunquit Performing Arts – Full Member – Term to expire 2023
 - c. Appoint Steve Einstein – Ogunquit Performing Arts – Full Member – Term to expire 2024

- d. Appoint Vincent D’Errico – Ogunquit Performing Arts – Full Member – Term to expire 2024
- e. Appoint Janel Lundgren – Ogunquit Performing Arts – Full Member – Term to expire 2025
- f. Appoint Terry Ann Lunt – Ogunquit Performing Arts – Full Member – Term to expire 2025
- g. Appoint Robert Cruickshank – Parks & Recreation Committee – Full Member – Term to expire June 30, 2025
- h. Appoint Linda Collins – Parks & Recreation Committee – Full Member – Term to expire June 30, 2025

***3.9 Marginal Way Committee**

- a. Approve the Application for Marginal Way Committee - Ogunquit Historic Preservation Commission – Designation of Historic Site – Marginal Way

***3.10 Donations – Fiscal Year End June 30, 2022**

- a. Acceptance of small donations for Fiscal Year End June 30, 2022

***3.11 Perkins Cove Footbridge Replacement Engineering Services**

- a. Award bid for Perkins Cove Footbridge Replacement Engineering Services

MOTION: *To Approve the Consent Agenda items 3.1 through 3.10 excluding items _____ (if removed).*

MOTION: *To Approve Consent Agenda item 3.11, Award Bid for Perkins Cove Footbridge Replacement Engineering Services to VHB, South Portland, Maine in the amount of \$248,991.00*

4.0 PUBLIC HEARING AND SELECT BOARD VOTE

4.1 American Rescue Plan Act (ARPA) Funds

- a. UNH Water Quality Testing - \$25,740.00
- b. State of Maine Village Partnership Initiative Grant - \$25,000.00
- c. Information Technology Upgrades - \$47,490.08

MOTION: *To approve ARPA Funds Projects in the amount of \$98,230.08.*

5.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS

5.1 Transfer Station Organic Recycling Program – Mark King, Organics Management Specialist, Maine Department of Environmental Protection, Division of Materials Management

- a. Review and adoption of the new Transfer Station Organic Recycling Program

5.2 Rotary Club of Ogunquit, Tracy Smith – Heath Ouellette

- a. Ogunquit Rotary 2 Cent Sale – July 21, 2022, 6:30 pm, Dunaway Community Center

5.3 Comprehensive Plan Committee, Chris Nobile

- a. Comprehensive Plan Committee will be holding a *Vision Day – Ogunquit 2030* – July 27, 2022, 4:30 pm – 6:30 pm, Dunaway Community Center

MOTION: *To approve the Transfer Station Organic Recycling Program.*

6.0 UNFINISHED BUSINESS

7.0 NEW BUSINESS

7.1 Approve Liquor License - Renewal

- 7.2 a. That Place in Ogunquit – Malt, Wine, and Spirits
Approve Amusement License – Renewal
- *7.3 a. That Place in Ogunquit
Committee Appointments
- a. Appoint Planning Board Member – Full Member – Term to expire June 30, 2025
Applicants: Elaine Cooper, Albert (Rusty) Hayes
- 7.4 Budget Review Committee
- a. Set organizational meeting date for Budget Review Committee

8.0 TOWN MANAGER REPORT, Matthew Buttrick, Town Manager

- 8.1 a. Police Department mold update
- b. Launch of new *Ogunquit.gov* Town Website
- c. Organizational Structure
- d. Update on Town Infrastructure Projects

9.0 SELECT BOARD UPDATES

- *9.1 Prior Meeting Unanswered Questions
Select Board will address any unanswered questions from the prior meeting.
- *9.2 Committee Liaison Updates
- *9.3 Select Board Priorities (Items listed below are in no particular order of importance)
 - a. Main Beach Revetment
 - b. Estuary
 - c. Marginal Way
 - d. Main Campus
 - e. Comprehensive Plan
 - f. Review committees' effectiveness

10.0 PUBLIC COMMENTS

The Select Board welcomes the public to comment and ask questions about Town-related matters, and any items on the agenda including license renewals during public comment. Questions are not always answered immediately; the Select Board has agreed to answer questions by the next regularly scheduled meeting whenever possible. We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) and that your comments be respectful of the community we aspire to. We also ask that if you have a complaint or concern, it would be most helpful if you also offer a solution or solutions. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

***11.0 SELECT BOARD COMMENTS**

***12.0 ADJOURN**

Agenda items with an asterisk () indicate when public comment is *not* planned for that specific item.
CONSENT AGENDA – Note: Public comment on the Consent Agenda will be taken at the start of the Consent Agenda.