

Heath R. Ouellette, Chair
Robert M. Whitelaw, Vice Chair
Richard A. Dolliver
Scott A. Vogel
Carole. J. Aaron



Ogunquit Select Board
May 17, 2022
5:00 pm – Executive Session
6:00 pm – Meeting
Dunaway Community Center
23 School Street, Ogunquit, Maine

This meeting is being held at the Dunaway Community Center. Members of the public may attend in person, watch on Town Hall Streams (https://townhallstreams.com/towns/ogunquit_maine), or participate remotely via Zoom using the link below.

Connecting by computer or mobile device:

Register in advance or at the time of the meeting:

https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPnsIIQkuTDU5fmy5auQ

After registering, you will receive a confirmation e-mail with information to join the meeting.

Connecting by landline/telephone:

If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866

Webinar ID: 816 0835 9304

Password: 641577

Agenda

5:00 pm Executive Session

The Select Board plans to go into Executive Session pursuant to Maine Law Title 1 M.R.S.A. 405.6(E) to meet with the town attorney to discuss legal duties and responsibilities.

The Select Board plans to go into Executive Session pursuant to Maine Law Title 1, M.R.S.A. 405.6(A) for the purpose of discussing the Town Manager's Performance Review.

***MOTION:** To go into Executive Session pursuant to Maine Law Title 1, M.R.S.A. 405.6(E) for the purpose of meeting with the town attorney to discuss legal duties and responsibilities and section 405.6(A) for the purpose of discussing the Town Manager's Performance Review.*

Note: This portion of the meeting will not be accessible to the public. At the end of the Executive Session, a motion will be made to come out of Executive Session, and then the meeting will be accessible to the public again (see above for public access information). At that time, the Select Board plans to take a public vote to come out of Executive Session to complete our business in public.

***MOTION:** To come out of Executive Session.*

6:00 pm MEETING

1.0 WELCOME AND CALL TO ORDER

*1.1 Roll Call

*1.2 Pledge of Allegiance

*1.3 Duties of the Select Board according to the Ogunquit Town Charter – Article III

The duty of the Select Board is to execute the will of the people, to manage Town affairs, to protect and maintain the assets of the Town and to provide leadership and oversight on issues of importance to the Town.

2.0 **FINANCE REPORT**, Mandy Cumming, Treasurer

3.0 **CONSENT AGENDA**

- *3.1 Approve Draft Minutes
 - a. April 12, 2022
 - b. April 19, 2022
 - c. May 3, 2022
- *3.2 Approve Payroll Warrants
 - a. May 5, 2022
 - b. May 12, 2022
- *3.3 Approve Accounts Payable Warrant
 - a. May 17, 2022
- *3.4 Approve By-Laws
- *3.5 Approve Liquor Licenses – Renewal
 - a. Crew Ogt – Malt, Wine, and Spirits
 - b. Hooks Chill & Grille – Malt, Wine, and Spirits
- *3.6 Approve Liquor Licenses – New
 - a. Brickyard Hollow Brewing Company – Malt, Wine, and Spirits
- *3.7 Approve Amusement Licenses – Renewal
 - a. Hooks Chill & Grille
 - b. Nikanos, Inc.
 - c. Ogunquit Playhouse Foundation
 - d. Treehouse Taqueria
- *3.8 Approve Amusement License – New
 - a. Brickyard Hollow Brewing Company
 - b. Crew Ogt
- *3.9 Establishing a name for a Right-of-Way
 - a. The Right-of-Way is located on a Town owned parcel addressed as 30 Salt Shed Drive, Map 19 Lot 5-A. The access to the Right-of-Way is from Captain Thomas Road and runs approximately a half mile to the parcel Map 19 Lot 4.

***MOTION:** To Approve the Consent Agenda items 3.1 through 3.9. excluding items _____ (if removed).*

4.0 **PUBLIC HEARING AND SELECT BOARD VOTE**

- 4.1 Annual Town Meeting – June 14, 2022 (No vote required)
- 4.2 Warrant and Notice of Election
Calling the Wells-Ogunquit Community School District #18 Budget Validation Referendum

***MOTION:** To Approve the Warrant and Notice of Election calling the Wells-Ogunquit Community School District #18 Budget Validation Referendum*

5.0 **PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS**

- 5.1 Facilities & Space Needs Committee, Mary Anne O’Connell Rush, Chair
 - a. Present Phase 1 Final Report of the Campus Feasibility Assessment Report
- 5.2 Pride Month
 - a. Proclamation Recognizing June as LGBTQ+ Pride Month 2022 in Ogunquit

6.0 **TOWN MANAGER REPORT**, Matthew Buttrick, Town Manager

6.1 a.

7.0 **UNFINISHED BUSINESS**

7.1

MOTION:

8.0 **NEW BUSINESS**

8.1 Town Boards/Committees/Commissions Handbook

a. Review the new Town Boards/Committees/Commissions Handbook

8.2 Ogunquit Historic Preservation Commission

a. Review letter regarding an Ogunquit Registry of Historic Places

9.0 **SELECT BOARD UPDATES**

*9.1 Prior Meeting Unanswered Questions

Select Board will address any unanswered questions from the prior meeting.

*9.2 Committee Liaison Updates

*9.3 Select Board Priorities (Items listed below are in no particular order of importance)

a. Town Meeting related items

b. Main Beach Revetment

c. Trolley

d. Estuary

e. Improving Town operations/policies

f. Bonaire event to celebrate Ogunquit's 40th anniversary

g. Marginal Way

h. Main Campus

i. Improvements to Beach Street including sidewalks on both sides and beautification

j. Perkins Cove

k. Comprehensive Plan

l. Review committees in Town and open seats

m. Town Manager six (6) month review

10.0 **PUBLIC COMMENTS**

The Select Board welcomes the public to comment and ask questions about Town related matters, and any items on the agenda including license renewals during public comment. Questions are not always answered immediately; the Select Board has agreed to answer questions by the next regularly scheduled meeting whenever possible. We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) and that your comments be respectful of the community we aspire to. We also ask that if you have a complaint or concern, it would be most helpful if you also offer a solution or solutions. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

*11.0 **SELECT BOARD COMMENTS**

*12.0 **ADJOURN**

Agenda items with an asterisk () indicate when public comment is *not* planned for that specific item.
CONSENT AGENDA – Note: Public comment on the Consent Agenda will be taken at the start of the Consent Agenda.