

Robert M. Whitelaw, Chair
Carole J. Aaron, Vice Chair
Richard A. Dolliver
Heath R. Ouellette
Scott A. Vogel



**Ogunquit Select Board
May 16, 2023
6:00 pm – Meeting
Dunaway Community Center
23 School Street, Ogunquit, Maine**

This meeting is being held at the Dunaway Community Center. Members of the public may attend in person, watch on Town Hall Streams (https://townhallstreams.com/towns/ogunquit_maine), or participate remotely via Zoom using the link below.

Connecting by computer or mobile device:

Register in advance or at the time of the meeting:

https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ

After registering, you will receive a confirmation e-mail with information to join the meeting.

Connecting by landline/telephone:

If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866

Webinar ID: 816 0835 9304

Password: 641577

Agenda

6:00 pm MEETING

1.0 WELCOME AND CALL TO ORDER

*1.1 Roll Call

*1.2 Pledge of Allegiance

*1.3 Duties of the Select Board according to the Ogunquit Town Charter – Article III

The duty of the Select Board is to execute the will of the people, protect and maintain the assets of the Town and provide leadership and oversight on issues of importance to the Town. The Select Board will abide by and enforce all applicable codes, statutes, and procedural rules. As a policy-making board, the Select Board needs to be responsive to the citizens they serve, the staff they approve, and the Boards they appoint.

2.0 FINANCE REPORT, Mandy Cummings, Treasurer/Assistant Town Manager

2.1 Treasurer to update the community and the Select Board on the revenues and expenditures for the Town. **1st Meeting of the Month Only.**

***3.0 CONSENT AGENDA**

*3.1 Approve Payroll Warrants

a. May 4, 2023

b. May 11, 2023

*3.2 Approve Accounts Payable Warrant

a. May 16, 2023

- *3.3 Approve Liquor Licenses
 - a. Blue Shutters – Malt, Wine, and Spirits
 - b. Caffè Prego, LLC – Malt, Wine, and Spirits
 - c. Egg & I – Wine and Spirits
 - d. Food for Thought – Malt, Wine, and Spirits
 - e. Napoli's, The – Malt, Wine, and Spirits
 - f. Oarweed Cove Restaurant – Malt, Wine, and Spirits
 - g. Trellis House, The – Malt, Wine, and Spirits

- *3.4 Approve Amusement Licenses

- a. Caffè Prego, LLC
- b. Nikanos, Inc.

- *3.5 Approve Level 2 Electric Vehicle Charging Station

- a. Approve the bid for Level 2 Electric Vehicle Charging Station to Verdek LLC, Monroe, CT, and Neumann Electric LLC, Cape Neddick, ME for the electric portion of the project.

MOTION: To Approve the Consent Agenda items 3.1 through 3.5 excluding items _____ (if removed).

4.0 PUBLIC HEARING AND SELECT BOARD VOTE

- 4.1 Annual Town Meeting – Candidate/Referendum Election

- a. Warrant for the 2023 Annual Town Meeting, Tuesday, June 13, 2023.

MOTION: No motion is required.

- 4.2 Warrant and Notice of Election

Calling the Wells-Ogunquit Community School District #18 Budget Validation Referendum

MOTION: To Approve the Warrant and Notice of Election calling the Wells-Ogunquit Community School District #18 Budget Validation Referendum

- 4.3 Natural Disaster Reserve Account

- a. To receive public input and Select Board vote on expenditure in the amount of \$6,016.30 from the Natural Disaster Reserve Account to repave the Perkins Cove walkway of the Marginal Way, balance in Natural Disaster Reserve Account - \$339,100. The prior approved expense of \$20,000 for pier assessment has not been expended.

MOTION: To approve the expenditure from the Natural Disaster Reserve Account in the amount of \$6,016.30 to repave the Perkins Cove walkway of the Marginal Way.

- 4.4 Chapter 210 – Vehicles and Traffic

- a. §210 – 7.2.1 One Way Streets – Kings Lane

(Note: Select Board has the authority to change Chapter 210 – Vehicles and Traffic, after a Public Hearing)

MOTION: To approve the Official Text of the Proposed Ordinance Amendment to Chapter 221 Vehicles and Traffic – §7.2.1 One Way Streets.

4.5 Chapter 210 – Vehicles and Traffic

a. §210 – 11.3 Restrictions by street – Highland Avenue

(Note: Select Board has the authority to change Chapter 210 – Vehicles and Traffic, after a Public Hearing)

MOTION: *To approve the Official Text of the Proposed Ordinance Amendment to Chapter 221 Vehicles and Traffic – §11.3 Restrictions by street.*

5.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS

5.1 FB Environmental Associates, Forrest Bell

a. Ogunquit River Watershed Survey Results

b. Ogunquit River Watershed Data Analysis and Next Steps

***6.0 UNFINISHED BUSINESS**

*6.1 Prior Meeting Unanswered Questions

Select Board will address any unanswered questions from the prior meeting.

7.0 TOWN MANAGER REPORT, Matthew Buttrick, Town Manager

7.1 Town Manager to update the community and the Select Board on the status of projects and departmental achievements. **1st Meeting of the Month Only.**

8.0 NEW BUSINESS

8.1 LGBTQ+ Pride Month

a. Proclamation Recognizing June as LGBTQ+ Pride Month 2023 in Ogunquit

MOTION: *To Proclaim June 2023 as LGBTQ+ Pride Month in Ogunquit.*

8.2 Employee Handbook, Matthew Buttrick, Town Manager

a. Update Employee Handbook

MOTION: *To approve the Employee Handbook, effective July 1, 2023.*

8.3 Approve Liquor License - Renewal

a. Front Porch, The – Malt, Wine, and Spirits

b. Crew OGT – Malt, Wine, and Spirits

8.4 Approve Amusement License – Renewal

a. Front Porch, The

b. Crew OGT

Note: These license renewals are not on the Consent Agenda to allow Select Board Member Vogel to vote on the Consent Agenda and recuse himself from voting on the licenses in 8.3 and 8.4.

MOTION: *To approve the Liquor License Renewal and Amusement License Renewal for The Front Porch and Crew OGT*

8.5 Disposal of Town-owned Property, John Lizanecz, Chief of Police

- a. Request for disposal of town-owned bicycles.

MOTION: *To approve the disposal of Town-owned bicycles per M.R.S.A. Title 25, §3503.*

8.6 PPE and SCBA Donation, Russell Osgood, Fire Chief

- a. Request for donation of Personal Protective Equipment (PPE) and Self-contained Breathing Apparatus (SCBA) to Ukrainian Firefighters.

MOTION: *To approve the donation of PPE and SCBA to the Ukrainian Firefighters.*

9.0 **PUBLIC COMMENTS**

During the public comment period, the Select Board invites the public to share their thoughts and inquiries on Town-related topics, including items on the agenda and license renewals. While immediate responses may not always be possible, when feasible, the Select Board commits to addressing questions at the subsequent regularly scheduled meeting. We request that participants keep their remarks concise and relevant (limited to three minutes and one instance per meeting, except when public input is sought for specific agenda items) and maintain a respectful tone towards our shared community aspirations. If you have any grievances or concerns, we encourage you also to propose possible solutions. Kindly begin your remarks by stating your name and relationship with Ogunquit (e.g., resident, taxpayer, voter, business owner, etc.) or mentioning the town you represent.

*10.0 **SELECT BOARD COMMENTS & LIAISON UPDATES**

*11.0 **ADJOURN**

Agenda items with an asterisk () indicate when public comment is not planned for that specific item.
CONSENT AGENDA – Note: Public comment on the Consent Agenda will be taken at the start of the Consent Agenda.