

Robert M. Whitelaw, Chair
Carole J. Aaron, Vice Chair
Richard A. Dolliver
Heath R. Ouellette
Scott A. Vogel



Ogunquit Select Board
March 28, 2023
5:00 pm – Executive Session
5:45 pm – Committee Interview
6:00 pm – Meeting
Dunaway Community Center
23 School Street, Ogunquit, Maine

This meeting is being held at the Dunaway Community Center. Members of the public may attend in person, watch on Town Hall Streams (https://townhallstreams.com/towns/ogunquit_maine), or participate remotely via Zoom using the link below.

Connecting by computer or mobile device:

Register in advance or at the time of the meeting:

https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ

After registering, you will receive a confirmation e-mail with information to join the meeting.

Connecting by landline/telephone:

If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866

Webinar ID: 816 0835 9304

Password: 641577

Agenda

5:00 pm Executive Session

The Select Board plans to go into Executive Session pursuant to Maine Law Title 1 M.R.S.A 405.6(E) to discuss legal duties and responsibilities.

MOTION: *To go into Executive Session pursuant to Maine Law Title 1, M.R.S.A. 405.6(E) for the purpose of discussing legal duties and responsibilities.*

Note: This portion of the meeting will not be accessible to the public. At the end of the Executive Session, a motion will be made to come out of Executive Session, and then the meeting will be accessible to the public again (see above for public access information). At that time, the Select Board plans to take a public vote to come out of Executive Session to complete our business in public.

MOTION: *To come out of Executive Session.*

5:45 pm INTERVIEW

a. Conservation Commission – Beth Kuzmic

6:00 pm MEETING

1.0 WELCOME AND CALL TO ORDER

*1.1 Roll Call

*1.2 Pledge of Allegiance

- *1.3 Duties of the Select Board according to the Ogunquit Town Charter – Article III
The duty of the Select Board is to execute the will of the people, protect and maintain the assets of the Town and provide leadership and oversight on issues of importance to the Town. The Select Board will abide by and enforce all applicable codes, statutes, and procedural rules. As a policy-making board, the Select Board needs to be responsive to the citizens they serve, the staff they approve, and the Boards they appoint.

2.0 **FINANCE REPORT**, Mandy Cummings, Treasurer/Assistant Town Manager

- 2.1 Treasurer to update the community and the Select Board on the revenues and expenditures for the Town – **1st Meeting of the Month Only.**

***3.0** **CONSENT AGENDA**

- *3.1 Approve Draft Minutes
 - a. August 9, 2022
 - b. September 6, 2022
 - c. September 13, 2022
 - d. October 18, 2022
 - e. February 14, 2023
 - f. March 3, 2023
- *3.2 Approve Payroll Warrants
 - a. March 16, 2023
 - b. March 23, 2023
- *3.3 Approve Accounts Payable Warrant
 - a. March 28, 2023
- *3.4 Approve Liquor Licenses – Renewal
 - a. Front Yard, The – Malt, Wine, and Spirits
- *3.5 Boards/Committees/Commission Appointments
 - a. Appoint Beth Kuzmic – Conservation Commission – 1st Alternate Member – Term to expire 2023.

MOTION: *To Approve the Consent Agenda items 3.1 through 3.5 excluding items _____ (if removed).*

4.0 **PUBLIC HEARING AND SELECT BOARD VOTE**

- 4.1 Annual Town Meeting – Candidate/Referendum Election, Wells-Ogunquit CSD Budget Validation – Referendum Election, and Ogunquit Sewer District – Candidate Election
(NOTE: Wells-Ogunquit CSD Budget Validation and Ogunquit Sewer District is not part of the Public Hearing and is intended for informational purposes only).
 - a. To set the date, location, and polling hours for the Annual Town Meeting Candidate/Referendum Election.
 - b. To set the date, location, and polling hours for the Wells-Ogunquit Budget Validation Referendum Election.
 - c. To set the date, location, and polling hours for the Ogunquit Sewer District – Candidate Election.

MOTION: *To hold the Annual Town Meeting – Candidate/Referendum Election, the Wells-Ogunquit CSD Budget Validation – Referendum Election, and the Ogunquit Sewer District – Candidate Election on Tuesday, June 13, 2023, at the Dunaway Community Center with polling hours from 8:00 am to 8:00 pm.*

- d. To vote on 2023 – 2024 Budget Articles, Select Board to vote on each article.

MOTION: *To review and vote on the 2023-2024 Budget Articles.*

4.2 Chapter 177 – Special Events

(Note: To allow for Farmer’s/Seafood Market)

- a. §177 – 3.C Power of Board
- b. Municipal Officers Certification of Official Text on the Proposed Amendment to Chapter 177 – 3.C Power of Board for the June 13, 2023, Annual Town Meeting.

MOTION: *To approve the Official Text of the Proposed Ordinance Amendment to Chapter 177 – Special Events – §3.C Power of Board for the Annual Town Meeting – Candidate/Referendum Election scheduled for June 13, 2023.*

4.3 Chapter 225 – Zoning Ordinance

(Note: To allow for Farmer’s/Seafood Market)

- a. §225 – 9.19 Outdoor Sales
- b. Municipal Officers Certification of Official Text on the Proposed Amendment to Chapter 225 – 9.19 Outdoor Sales for the June 13, 2023, Annual Town Meeting.

MOTION: *To approve the Official Text of the Proposed Ordinance Amendment to Chapter 225 – Outdoor Sales – §9.19 Outdoor Sales for the Annual Town Meeting – Candidate/Referendum Election scheduled for June 13, 2023.*

5.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS

5.1 Fire Department Training, Russell Osgood, Fire Chief

- a. Fire Chief Osgood to inform the community and the Select Board on firefighter training to be conducted on Town property.

5.2 FBI National Academy, John Lizanecz, Police Chief

- a. Police Chief Lizanecz to update the community and the Select Board on his participation in the FBI National Academy in Quantico, Virginia.

6.0 UNFINISHED BUSINESS

*6.1 Prior Meeting Unanswered Questions

Select Board will address any unanswered questions from the prior meeting.

6.2 Municipal Campus, Matthew Buttrick, Town Manager

- a. Updated Municipal Campus Proposal, as presented to the Budget Review Committee on March 23, 2023.

7.0 TOWN MANAGER REPORT, Matthew Buttrick, Town Manager

- 7.0 Town Manager to update the community and the Select Board on the status of projects and departmental achievements – **1st Meeting of the Month Only.**

8.0 NEW BUSINESS

9.0 PUBLIC COMMENTS

The Select Board welcomes the public to comment and ask questions about Town related matters, and any items on the agenda including license renewals during public comment. Questions are not always answered immediately; the Select Board has agreed to answer questions by the next regularly scheduled meeting whenever possible. We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) and that your comments be respectful of the community we aspire to be. We also ask that if you have a complaint or concern, it would be most helpful if you also offer a solution or solutions. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

***10.0 SELECT BOARD COMMENTS & LIAISON UPDATES**

***11.0 ADJOURN**

***Agenda items with an asterisk (*) indicate when public comment is not planned for that specific item.
CONSENT AGENDA – Note: Public comment on the Consent Agenda will be taken at the start of the Consent Agenda.**