

Robert M. Whitelaw, Chair
Carole J. Aaron, Vice Chair
Richard A. Dolliver
Heath R. Ouellette
Scott A. Vogel



Ogunquit Select Board
~~February 28, 2023~~ **March 3, 2023**
~~5:45 pm~~ **9:45 am – Committee Interview**
~~6:00 pm~~ **10:00 am – Meeting**
Dunaway Community Center
23 School Street, Ogunquit, Maine

This meeting is being held at the Dunaway Community Center. Members of the public may attend in person, watch on Town Hall Streams (https://townhallstreams.com/towns/ogunquit_maine), or participate remotely via Zoom using the link below.

Connecting by computer or mobile device:

Register in advance or at the time of the meeting:

https://ogunquitpd-org.zoom.us/webinar/register/WN_KeqPns1IQkuTDU5fmy5auQ

After registering, you will receive a confirmation e-mail with information to join the meeting.

Connecting by landline/telephone:

If you want to call into the meeting, dial:1-312-626-6799 or 1-929-436-2866

Webinar ID: 816 0835 9304

Password: 641577

Agenda

9:45 am INTERVIEWS

- a. Shellfish Conservation Commission – Bill Moreth

10:00 am MEETING

1.0 WELCOME AND CALL TO ORDER

*1.1 Roll Call

*1.2 Pledge of Allegiance

*1.3 Duties of the Select Board according to the Ogunquit Town Charter – Article III

The duty of the Select Board is to execute the will of the people, protect and maintain the assets of the Town and provide leadership and oversight on issues of importance to the Town. The Select Board will abide by and enforce all applicable codes, statutes, and procedural rules. As a policy-making board, the Select Board needs to be responsive to the citizens they serve, the staff they approve, and the Boards they appoint.

***2.0 CONSENT AGENDA**

*2.1 Approve Draft Minutes

No minutes are available at this time

*2.2 Approve Payroll Warrants

a. February 16, 2023

b. February 23, 2023

c. March 2, 2023

*2.3 Approve Accounts Payable Warrant

a. March 3, 2023

*2.4 Approve Liquor License – New

- a. Anchorage by the Sea – Malt, Wine, and Spirits
- *2.5 Approve Liquor Licenses – Renewal
 - a. Backyard – Malt, and Wine
 - b. LaPizzeria – Malt, Wine, and Spirits
- *2.6 Approve Amusement License – New
 - a. Anchorage by the Sea
- *2.7 Boards/Committees/Commission Appointments
 - a. Appoint Bill Moreth – Shellfish Conservation Commission – 1st Alternate – Term to expire 2023.
- *2.8 Visitor Services License Plate Reader Lease
 - a. Approve the lease/purchase of a License Plate Reader for the Visitor Services Department from Passport Labs.

MOTION: *To Approve the Consent Agenda items 2.1 through 2.8 excluding items _____ (if removed).*

3.0 PUBLIC HEARING AND SELECT BOARD VOTE

- 3.1 Ogunquit Fee Schedule
 - a. To receive public input and Select Board vote to set the Ogunquit Fee Schedule for the upcoming year.

MOTION: *To Approve the Ogunquit Fee Schedule for the upcoming year.*

- 3.2 Capital Improvement Close Out
 - a. To receive public input and Select Board vote on the Capital Improvement Project(s) close out.

MOTION: *To Approve the Close out of the Capital Improvement Project(s) and transfer the balance(s) to Unassigned Fund Balance.*

- 3.3 Natural Disaster Fund Expenditure
 - a. To receive public input and Select Board vote on an expenditure from the Natural Disaster Fund to contract with VHB Engineering to evaluate and develop a plan for the repair to the pier in Perkins Cove. Proposed expenditure \$20,000.00, balance in Natural Disaster Fund - \$339,100.00.

MOTION: *To approve the expenditure from the Natural Disaster Fund in the amount of \$20,000.00 and to authorize the Town Manager to enter into a contract with VHB Engineering for evaluation and planning of repairs to the pier in Perkin Cove. Damage caused by a winter storm in December 2022.*

4.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS

- 4.1 Special Event Permit Applications – 2023, Chamber of Commerce, Alice Pearce, Executive Director
 - a. Splash into Spring
 - b. Ogunquit Pride & BonAire , A Celebration of Ogunquit
 - c. Fall into Ogunquit/20th Annual OgunquitFest
 - d. 37th Annual Christmas by the Sea

MOTION: To Approve the Special Event Permit for Splash into Spring, Ogunquit Pride & BonAire, A Celebration of Ogunquit, Fall into Ogunquit/20th Annual OgunquitFest, and 37th Annual Christmas by the Sea.

- 4.2 Special Event Permit Application – 2023, Town of Ogunquit, Parks & Recreation Committee
- a. Ogunquit’s Perkins Cove Plein Aire Event (in conjunction with the Ogunquit Chamber of Commerce).

MOTION: To Approve the Special Event Permit for Ogunquit’s Perkins Cove Plein Aire Event.

- 4.3 Results of Town Meetings in 2022, Matthew Buttrick, Town Manager
- a. Per Ogunquit Charter, Section 310.15, the Select Board will update the citizens of Ogunquit on the prior year Annual and Special Town Meetings.

5.0 UNFINISHED BUSINESS

- 5.1 Prior Meeting Unanswered Questions
Select Board will address any unanswered questions from the prior meeting.
- 5.2 Town Property, Matthew Buttrick, Town Manager
- a. Update on property located at 102 Main Street, Tax Map 006 Lot 065, currently occupied by Arts Ogunquit.

6.0 NEW BUSINESS

- 6.1 FY2022 SAFER Grant Request, Russell Osgood, Fire Chief
- a. Discuss applying for the 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant. The SAFER Grant Program was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained “front line” firefighters available in their communities.

MOTION: To authorize the Fire Chief to apply for the 2022 Staffing for Adequate Fire and Emergency Response (SAFER) Grant.

- 6.2 Patrick Leahy Bulletproof Vest Partnership (BVP), Neal Pawlik, Acting Police Chief
- a. Discuss applying for the Patrick Leahy Bulletproof Vest Grant for the Ogunquit Police Department’s replacement of bulletproof vests for the department.

MOTION: To authorize the Acting Police Chief to apply for the Patrick Leahy Bulletproof Vest (BVP) Grant.

- 6.3 Chapter 177 – Special Events - Farmers Market Ordinance, Matthew Buttrick, Town Manager
- a. §177-3.C – Powers of the Board - Discuss Ordinance Amendment to allow Farmers Market on Town Property.

- 6.4 Chapter 225 – Zoning – Outdoor Sales, Matthew Buttrick, Town Manager
- a. §225-9.19 Outdoor Sales - Discuss Ordinance Amendment to allow Farmers Market on Town Property.

Note: No action from the Select Board at this meeting, future Public Hearing to be scheduled.

7.0 PUBLIC COMMENTS

The Select Board welcomes the public to comment and ask questions about Town related matters, and any items on the agenda including license renewals during public comment. Questions are not always answered immediately; the Select Board has agreed to answer questions by the next regularly scheduled meeting whenever possible. We ask that people keep comments brief and to the point (no more than three minutes and one time per meeting, except when public comment is solicited on specific agenda items) and that your comments be respectful of the community we aspire to. We also ask that if you have a complaint or concern, it would be most helpful if you also offer a solution or solutions. Please begin your comments by stating your name and your affiliation with Ogunquit (i.e., resident, taxpayer, voter, business owner, etc.) or state the Town you are from.

***8.0 SELECT BOARD COMMENTS & LIAISON UPDATES**

***9.0 ADJOURN**

***Agenda items with an asterisk (*) indicate when public comment is not planned for that specific item.**

CONSENT AGENDA – Note: Public comment on the Consent Agenda will be taken at the start of the Consent Agenda.